

AGENDA

Regular Council meeting to be held
Tuesday June 15, 2021 at 7:00 p.m.
Powassan (electronic)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
6. **ADOPTION OF MINUTES**
 - 6.1 Regular Council meeting of June 1, 2021
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
 - 7.1 Trout Creek Community Centre Board minutes of June 9, 2021
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
 - 8.1 North Bay-Mattawa Conservation Authority draft minutes of May 26, 2021
 - 8.2 North Bay Parry Sound District Health Unit- Audited Financial Statement update
 - 8.3 District of Parry Sound Social Services Administration Board – CAO Report June 2021
 - 8.4 Powassan and District Union Public Library draft minutes of May 31, 2021
 - 8.5 North Bay Mattawa Conservation Authority 2020 Financial Statements
9. **STAFF REPORTS**
10. **BY-LAWS**
 - 10.1 By-Law 2021-21 Insurance
11. **UNFINISHED BUSINESS**
 - 11.1 Solicitor General- OPP –Police Service Boards
12. **NEW BUSINESS**
13. **CORRESPONDENCE**
 - 13.1 City of Toronto resolution re Increasing Costs of Building Supplies
 - 13.2 FONOM media release regarding Waste Diversion
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**
17. **PUBLIC QUESTIONS**
18. **CLOSED SESSION**
 - 18.1 Adoption of Closed Session minutes of May 18, 2021
 - 18.2 Identifiable Individual- Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw.
- Matters regarding an identifiable individual
 - 18.3 Identifiable Individuals- Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw.
- Matters regarding an identifiable individual
 - 18.4 Identifiable Individuals- Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw.
- Matters regarding an identifiable individual
19. **MOTION TO ADJOURN**

Council Meeting
June 1, 2021, at 7:00 pm
Virtual

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Markus Wand, Councillor
Dave Britton, Councillor
Debbie Piekarski, Councillor

Staff: Lesley Marshall, Deputy Clerk
Terry Lang, IT

Presentations: None

Disclosure of Monetary Interest and General Nature Thereof: None Declared

-
- 2021- 180** Moved by: R. Hall Seconded by: M. Wand
That the agenda of the Regular Council meeting of June 1, 2021 be approved with the addition of item 14.1 Residential Schools Resolution **Carried**
- 2021-181** Moved by: M. Wand Seconded by: R. Hall
That the minutes of the Regular Council meeting of May 18, 2021, be adopted. **Carried**
- 2021-182** Moved by: R. Hall Seconded by: D. Piekarski
That the minutes from the Trout Creek Community Centre Board Committee meeting dated May 12, 2021, be received. **Carried**
- 2021-183** Moved by: M. Wand Seconded by: D. Britton
That memo dated May 27, 2021 from CAO/Clerk-Treasurer Maureen land regarding tax sale registration process, be received. **Carried**
- 2021-184** Moved by: R. Hall Seconded by: M. Wand
That by-law 2021-20 being a by-law to enact rules and regulations for the supply of potable water by the Municipality and its residents, including penalties for its offences;
READ a FIRST and SECOND time May 18, 2021;
And READ a THIRD and FINAL time and considered passed as such in open Council June 1, 2021. **Carried**
- 2021-185** Moved by: D. Piekarski Seconded by: D. Britton
That the Council of the Municipality of Powassan concurs with the request in Consent Application b13/Powassan/2021 for the severance on Highway 522 by the Trout Creek Planning Mill and requests that the North Almaguin Planning Board issue the following conditions for approval of the subect Consent Application

| | |
|----------------------|------------|
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- That a zoning-bylaw amendment be approved on the retained lot that permits a reduction of the minimum lot area and lot frontage requirements in the M1 (General Industrial) zone based on the proposed lot configuration; and,
- Confirmation tha the Municipality is satisfied that the proposed severed and retained lots are satisfactory for on-site sewage disposal and that any issues identified with any existing sewage disposal systems be corrected

Carri

2021-186

Moved by:D. Piekarski

Seconded by: R. Hall

WHEREAS the Municipality of Powassan uses borrowing to finance Capital Improvements and Equipment purchases;

AND WHEREAS the Municipality has a line of credit to assist with cash flow as needed;

AND WHEREAS the Municipality of Powassan has been advised by BDO Dunwoody, our Auditors, to use Long Term Financing to spread the expenses of our capital projects over a number of years instead of using up cash flow for these projects;

THEREFORE the Municipality will borrow funds for capital projects that were budgeted and approved by Council, but not financed and replenish the reserves as required; and

ALSO BE IT RESOLVED THAT the Municipal Council will pass, by resolution, all borrowing of money stating the purpose of the borrowed funds;

AND ALSO THAT Financial updates will be provided to Council on the revenue and expenditures for all municipal departments monthly.

Carried

2021-187

Moved by:D. Piekarski

Seconded by: R. Hall

That correspondence dated May 27, 2021 regarding the 3-step Roadmap to Safely Reopen the Province of Ontario, be received.

Carried

2021-188

Moved byD. Britton

Seconded by: M. Wand

Whereas Canadians need to become aware of the history of residential schools in Canada
Whereas the Canadian Government and religious organizations operated residential schools throughout Canada from the 1870s to 1996;

Whereas it is estimated that over 150,000 indigenous children attended residential schools throughout Canada;

Whereas indigenous children have been buried in unmarked graves at residential school sites throughout Canada;

Whereas 215 children were discovered at a residential school in Kamloops British Colombia;

Whereas Canadians know that there are many more graves of children still to be discovered;

And Whereas in 2009 the Truth and Reconciliation Commission requested the Federal Government provide funding to find mass graves at residential schools across Canada;

Therefore, be it resolved that the Municipality of Powassan calls on the Government of Canada to follow all recommendations forwarded by the Truth and Reconciliation Commission, including the six recommendations that specifically listed the action required to address missing children and burial information.

And Therefore the Municipality of Powassan calls on every provincial and territorial government to teach the history of residential schools as part of their curriculum.

And that this resolution be circulated to Justin Trudeau, Prime Minister of Canada., Anthony Rota, MP Nipissing-Temiskaming, Victor Fedeli, MPP Nipissing, Premiers of each Province and Territory, Minister of Education for each Province and Territory, AMO and FONOM

Carried

2021-189

Moved by: D. Britton

Seconded by: D. Piekarski

That the accounts payable listing reports dated May 21st and 25th, 2021 in the total amount of \$86,501.24 be approved for payment.

Carried

2021-190

Moved by: D. Britton

Seconded by: M. Wand

That Council now adjourns at 8:10 pm.

Carried

Mayor

CAO/Clerk-Treasurer



TROUT CREEK COMMUNITY CENTRE BOARD

WEDNESDAY, JUNE 9, 2021

@ 7:00PM

ELECTRONIC ZOOM MEETING

1. Call to Order

Motion 2021-10

Moved By: Elva Taggart

Seconded By: Ted Hummel

That the meeting be called to order at 7:00 p.m.

PRESENT:

Jeff Eckensviller-Chair

Ted Hummel

Tyson Hummel

Elva Taggart

Peter McIsaac-Mayor

Trina Hummel-Co Chair

ABSENT with regrets:

Randy Hall-Councillor

Dale Jardine-Arena Manager

Terri-Anne Fricker-Bar/Food/Events Coordinator

Brian Eckensviller

Jeff Conrad

Karen Chadbourn

Staff:

Mike Heasman- Recreation & Facilities Manager Sportsplex

Norma Conrad-Recording Secretary

Guest(s)

None

2. Disclosure of pecuniary interest and general thereof:

None

| | |
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3. Approval of Agenda

Motion 2021-11

Moved By: Tyson Hummel
That the agenda is approved.

Seconded By: Trina Hummel

4. Presentation(s)

None

5. Approval of Minutes

Motion 2021-12

Moved By: Ted Hummel

Seconded By: Elva Taggart

That the minutes of the previous meeting of May 12, 2021 be adopted

6. Manager's Report

Arena Manager Dale Jardine was absent for this meeting, sitting in for him well he is away will be Mike Heasman Recreation & Facilities Manager of the Sportsplex.

Mike started off by saying he inspected the Trout Creek Arena on May 23rd and found a faulty valve that caused a minor ammonium leak. He called Black and McDonald for repair service to that valve. It is now repaired and working fine. On June 1st he went down again and did another inspection at the Trout Creek Arena and found that another valve caused a pressure suction on the side to purge which needed attention, so he again called Black and McDonald for service repair. Mike also advised that the relief valve is expired and needs replacement soon. He then mentioned as of July 1st he will start to prepare the ice schedules for Trout Creek and Powassan arenas. He advised that he would like to compile names to contact for the Trout Creek arena for the ice rental season of 2021/2022. In order to do that he will look over Dales notes, talked with a few members of the Board and contact Dale as well.

7. Bar/Food/Event Coordinator

Terri-Anne Fricker was absent for this meeting.

8. Member's Report:

Looking through the accounts payable listings Ted Hummel asked why the Hydro bills seem so high. He was explained to by Mike Heasman and Mayor Peter McIsaac that the hydro billing was an estimate reading this time, and on the next bill you will see a credit applied which will all work out. If it doesn't then Hydro will be contacted.

Tyson Hummel wanted to discuss with Councillor Randy Hall about the New Committee being put together. He wanted to get verification what this committee was all about, since Randy is not present he could not do that. So Tyson said he would make others arrangements to talk with Councillor Randy Hall.

9. Review Action Items

None

10. Business/Correspondence

10.1) Trout Creek Community Centre – Front Door/Flooring

Chair Jeff Eckensviller gave a brief discussion on the capital project for the flooring replacement at the Trout Creek Community Centre at the front door to be procured via our 2021 capital budget. He mentioned that the lead time for commercial flooring product are months and not weeks so we need to get this bidding out to tender as soon as possible. He also advised the members that he had spoken to the Municipal Engineer Codey Munshaw as well on this matter. Jeff then reported that himself and Mike Heasman prepared notes for the Municipal Engineer Codey Munshaw to look over on how they would like this project procured, just to mention a few things to be put on the tender such things as:

1. Mandatory site visits, 2. Source certain type of flooring product, 3. Update Mike Heasman on the flooring project, so it doesn't interfere with ice rentals, 4. To have no allowance for contingency for them to carry, 5. Check on warranties and have it in writing. This work is anticipated to cost under \$20,000.00.

10.2) Review Nipissing Kennel Club Dog Show Renewal

There was a brief discussion on this rental. It was decided that the members would like to continue more discussion on this rental at another meeting. It was then deferred.

11. Addendum

None

12. Accounts Payable

Motion 2021-13

Moved By: Elva Taggart

Seconded By: Trina Hummel

That the accounts payable listings in the total amount of \$4,294.04 be approved for payment.

13. Notice of Meeting

Motion 2021-14

Moved By: Ted Hummel

Seconded By: Tyson Hummel

That the next meeting be scheduled for July 14, 2021 at 7:00 p.m. by zoom online electronic meeting.

14. Closed Session

None

15. Adjournment

Motion 2021-15

Moved By: Ted Hummel

Seconded By: Tyson Hummel

That the committee adjourned at 7:37p.m.

Chair

Recording Secretary

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

FIFTH meeting of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on May 26, 2021 as an electronic meeting via Zoom.

MEMBERS PRESENT:

| | | | |
|--------------------------------|---|------------------|-------------------|
| Bonfield, Township of | - | Jane Lagassie | (5:30pm – 7:45pm) |
| Callander, Municipality of | - | Irene Smit | (5:30pm – 7:45pm) |
| Calvin, Township of | - | Sandy Cross | (5:30pm – 7:45pm) |
| Chisholm, Township of | - | Nunzio Scarfone | (5:30pm – 7:45pm) |
| North Bay, City of | - | Dave Mendicino | (5:30pm – 7:45pm) |
| North Bay, City of | - | Chris Mayne | (5:30pm – 7:45pm) |
| Papineau –Cameron, Township of | - | Shelley Belanger | (5:30pm – 7:45pm) |
| Powassan, Municipality of | - | Dave Britton | (5:30pm – 7:45pm) |

MEMBERS ABSENT:

| | | |
|------------------------------|---|-----------------|
| East Ferris, Municipality of | - | Rick Champagne |
| Mattawa, Town of | - | Loren Mick |
| Mattawan, Municipality of | - | Michelle Lahaye |
| North Bay, City of | - | Simon Blakeley |

ALSO PRESENT:

Brian Tayler, CAO, Secretary-Treasurer
Helen Cunningham, Manager, Finance & Human Resources
Kris Rivard, Inspector, On-Site Sewage Systems
Paula Scott, Director of Planning and Development/ Deputy CAO
Rebecca Morrow, Administrative Assistant
Shawn Kozmick, GIS Specialist
Sue Buckle, Manager, Communications and Outreach
Troy Storms, Manager, Lands & Stewardship

1. Approval of the Agenda

Prior to the approval of the Agenda, the Chair welcomed Irene Smit and Sandy Cross as new members. Staff and members introduced themselves. After introductions, the Chair extended regrets on behalf of Simon Blakeley and Rick Champagne. After discussion the following resolution was presented:

Resolution No. 41-21, Belanger-Smit

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THAT the agenda be approved as presented.

Carried Unanimously

2. Delegations

No delegations.

3. Declaration of Pecuniary Interest

None declared.

4. Adoption of Previous Minutes of April 28, 2021

After discussion, the following resolution was presented:

Resolution No. 42-21, Lagassie-Scarfone

THAT the minutes from April 28, 2021 are adopted as presented.

Carried Unanimously

5. Quarterly Financial Report

Brian Tayler and Helen Cunningham presented the quarterly Financial Report. After discussion, the following resolution was presented:

Resolution No. 42-21, Mayne-Belanger

THAT the Income Statement, Balance Sheet and Budget Status Report at March 31, 2021 is received and appended to the minutes of this meeting.

Carried Unanimously

6. Section 28 Approvals

The members reviewed the report. After discussion, the following resolution was presented:

Resolution No. 43-21, Lagassie-Scarfone

THAT the Development, Interference with Wetlands and Alterations to Shorelines and watercourses May 20, 2021 board report is received and appended to the minutes of this meeting.

Carried Unanimously

7. OBC Section 8 Appointments

Brian Tayler presented a Report prepared by Robin Allen, Manager, On-Site Sewage Sysetms. After discussion, the members expressed their appreciation to Crystal Barnes for her professional contribution to the NBMCA. After discussion, the following resolution was presented:

Resolution No. 44-21, Britton-Mayne

THAT Amanda Savage, Building Code identification Number (BCIN) 119529, once completely qualified by the Ministry of Municipal Affairs and Housing (MMAH) in the category of on-site sewage systems is appointed to the North Bay-Mattawa Conservation Authorities (NBMCA) area of jurisdiction to position of Sewage System Inspector with powers and duties of an Inspector as they relate to Part 8 of the Ontario Building Code; and

FURTHER THAT the Members of the North Bay -Mattawa Conservation Authority direct staff to apply to MMAH to have Crystal Barnes removed from the Ministry of Municipal Affairs and Housing quarts system as a related individual under NBMCA's registration, and that the Members rescind the appointment of Crystal Barnes, district sewage system Inspector effective immediately, and further;

THAT this report be received and appended to the minutes of this meeting.

Carried Unanimously

8. Conservation Ontario Governance, Accountability and Transparency Initiative

Brian Tayler presented an update to members on Conservation Ontario's Governance, Accountability and Transparency Initiative. After discussion, the members thanked Brian for his update and the following resolution was presented:

Resolution No. 45-21, Mayne-Smit

WHEREAS the provincial government has passed legislative amendments related to the governance

of Conservation Authorities;

AND WHEREAS the Conservation Authorities remain committed to fulfilling accountable and transparent governance;

THEREFORE BE IT RESOLVED THAT the North Bay-Mattawa Conservation Authority endorse the three key actions developed by the Conservation Ontario Steering Committee to update CA Administrative By-laws, to report proactively on priorities, and to promote/demonstrate results;

AND THAT staff be directed to work with Conservation Ontario to implement these actions and to identify additional improvements and best management practices.

Carried Unanimously

9. Planning and Development update

Paula Scott presented and update to members on the Planning and Development statistics. Permit numbers, applications and activity across all planning and Development programs have increased significantly compared to this time last year. After discussion, the members thanked Paula and NBMCA for the continued efforts in their respective programs.

10. Committee of the Whole

After discussion, the following resolutions were presented:

Resolution No. 46-21, Scarfone-Smit

THAT members move into Committee of the Whole to discuss legal matters.

Carried Unanimously

Resolution No. 47-21, Belanger-Scarfone

THAT members move out of Committee of the Whole.

Carried Unanimously

Resolution No. 48-21, Cross-Lagassie

THAT the Members of the North Bay-Mattawa Conservation Authority establish a steering

committee to further the process of finalizing landowner agreements to implement the Laurentian Escarpment Conservation Area Trails Master Plan;

AND FURTHER THAT Dave Mendicino, Troy Storms, Brian Tayler and Irene Smit be appointed to the committee along with members of the Laurentian Ski Hill Snowboarding Club, the City of North Bay and the North Bay Mountain Biking Association.

Carried Unanimously

11. New Business

None reported.

12. Adjournment (7:45 p.m.)

As there was no new business, the following resolution was presented:

Resolution No. 49-21, Belanger- Scarfone

THAT the meeting be adjourned, and the next meeting be held at 6:00 pm or immediately after the NBMSPA meeting Wednesday June 23, 2021 at in a format to be decided or at the call of the Chair.

Carried Unanimously

Dave Mendicino, Chair

Brian Tayler, Chief Administrative Officer, Secretary Treasurer

June 9, 2021

SENT ELECTRONICALLY

Maureen Lang
Clerk-Treasurer
Municipality of Powassan
466 Main Street P.O. Box 250
Powassan, ON POH 1Z0

Dear Ms. Lang:

RE: Audited Financial Statements, Financial Information Return (FIR), and COVID-19 Update

The North Bay Parry Sound District Health Unit Audited Financial Statements for the year-ended December 31, 2020, and your 2020 Municipal FIR Schedule 77 are attached for your review. The status of the municipal reserve as of December 31, 2020, can be found on page 13, note 4, of the financial statements.

We would also like to update you on the Health Unit's financial situation related to the COVID-19 pandemic. We are monitoring the extra costs incurred to respond to COVID-19, and we are also monitoring cost savings related to regular work reductions.

When the Health Unit drafted its annual funding request, additional funding to cover both general COVID-19 extraordinary costs (e.g. Call Centre and personal protective equipment [PPE]) and costs related to the COVID-19 immunization initiative throughout the district were included in the request. These requests are currently in the approval process with the Ministry of Health (Ministry); we hope to have a positive response to the requests by early July.

Of note, the Health Unit did receive a letter from the Minister of Health, Christine Elliott dated January 13, 2021, (Appendix A) confirming the Ministry's support for pandemic and regular programming.

If the Health Unit receives the additional funding requested, there will be no risk of increased levy costs for 2021.

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| AGENDA ITEM # | 8-2 |

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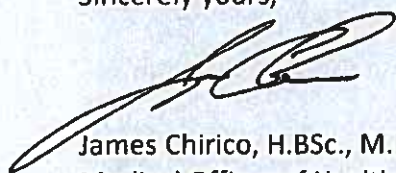
| | |
|---|---|
| 📍 345 Oak Street West, North Bay, ON P1B 2T2 | 📍 70 Joseph Street, Unit 302 Parry Sound, ON P2A 2G5 |
| 📞 705-474-1400 | 📞 705-746-5801 |
| 📠 705-474-8252 | 📠 705-746-2711 |

The Health Unit is not considering staff layoffs at this time as all staff are needed to address the COVID-19 pandemic response, along with prioritized regular program work. Approximately 150 additional staff have been hired on a temporary basis to assist with the COVID-19 immunization initiative.

Confirmation of 2022 funding, including any mitigation funding, is pending. Should the change to the 30/70 municipal/provincial cost-sharing be fully implemented, this would mean an increase to the 2022 municipal levy by 42% or more above the current 2021 levy amounts. *

The Health Unit remains committed to protecting the health of our communities, and will keep municipalities apprised of any significant changes to our status.

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

/sb

C: Board of Health

Enclosures

Ministry of Health

Office of the Deputy Premier
and Minister of Health

777 Bay Street, 5th Floor
Toronto ON M7A 1N3
Telephone: 416 327-4300
Facsimile: 416 326-1571
www.ontario.ca/health

Ministère de la Santé

Bureau du vice-premier ministre
et du ministre de la Santé

777, rue Bay, 5^e étage
Toronto ON M7A 1N3
Téléphone: 416 327-4300
Télécopieur: 416 326-1571
www.ontario.ca/sante



January 13, 2021

MEMORANDUM

TO: Chairpersons, Boards of Health
Medical Officers of Health, Public Health Units
Chief Executive Officers, Public Health Units

RE: 2021 COVID-19 Extraordinary Costs

Ontario's public health system has demonstrated remarkable responsiveness to COVID-19, as the outbreak has evolved locally and globally. The government acknowledges the extraordinary and continuing efforts of the public health sector, including public health units, to monitor, detect, and contain COVID-19 in the province.

For the 2021 funding year, public health units are expected to take all necessary measures to continue to respond to COVID-19 in their catchment areas, support the Ministry of Health in the provincial roll-out of the COVID-19 Vaccine Program, and continue to maintain critical public health programs and services as identified in Board of Health approved pandemic plans.

As the COVID-19 response continues, we do anticipate that many public health units will continue to incur additional expenses to support these efforts. In recognition of these unique circumstances, we want to assure you that there will be a process for public health units to request reimbursement of COVID-19 extraordinary costs incurred in 2021. Similar to previous processes, we ask that these costs be those over and above what can be managed from within the budget of the Board of Health, and that you continue to track these costs separately.

Thank you for the important service that your public health unit provides to Ontarians, and your ongoing dedication and commitment to addressing the public health needs of Ontarians.

Sincerely,

A handwritten signature in cursive script that reads 'Christine Elliott'.

Christine Elliott
Deputy Premier and Minister of Health

c: Dr. David Williams, Chief Medical Officer of Health
Associate Medical Officers of Health, Public Health Units
Business Administrators, Public Health Units



Chief Administrative Officer's Report

June 2021

Mission Statement

"We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community."

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| DATE OF COUNCIL MTG. | June 15/21 |
| AGENDA ITEM # | 8-3 |

Housing & Homelessness Plan Report

I am pleased to share with you our [Housing and Homelessness Plan Report 2020-2021](#). The past year has been exceptionally difficult for staff and the clients we serve. Despite the pandemic, our team has had great success in supporting our most vulnerable. We acknowledge we have a lot more work to do and we are up for that challenge in 2021-2022.

Appendix A: Annual Report Template of the Housing & Homelessness Plan Report indicates our progress and challenges. With our many achievements our leadership team is committed in the coming year to “revitalizing” our home ownership and renovation programs despite the challenging real-estate market and escalated building costs.

Community Homelessness Prevention Initiative

We have received our 2021-22 Investment Plan Approval for the Community Homelessness Prevention Initiative (CHPI). This Initiative aims to prevent and end homelessness by improving access to adequate, suitable, and affordable housing and homelessness services for people experiencing homelessness and for people at-risk of homelessness. We have historically used our CHPI funding for very immediate client needs such as heat, hydro, rental arrears, and deposits. Our plan is to continue with this allocation in 2021-2022 considering the projection that we will have even more unmet client needs after pandemic supports are discontinued.

By Name List

In March 2020, the Ministry of Municipal Affairs and Housing (MMAH) communicated to Service Managers and sector organizations its intention to introduce By-Name Lists across Ontario in 2021. A By-Name List is an ongoing real-time list of people experiencing homelessness in a community. A By-Name List can be used to connect people to a range of housing options and supports.

Due to gaps and limitations in the 2018 enumeration data, MMAH paused the requirement for Service Managers to conduct local homeless enumeration for 2020 to review the Province's enumeration requirements. To provide greater consistency in the data collected, MMAH will require Service Managers to enumerate in 2021, using a Point-in-Time Count method.

By-Name List

A By-Name List is a real-time list of all known people experiencing homelessness in your community. It includes a robust set of data points that support coordinated access and prioritization at a household level and an understanding of homeless inflow and outflow at a system level. This real-time actionable data supports triage to services, system performance evaluation and advocacy (for the policies and resources necessary to end homelessness).

Point in Time Count

A PiT Count provides an estimate of homelessness in a community within a specified time period, generally 24 hours. A PiT Count is not intended to be a comprehensive research study, nor is it designed to provide the absolute number of individuals experiencing homelessness in a community. Instead, it offers a snapshot of homelessness and when conducted consistently, allows communities to measure their progress in reducing homelessness.

A working group has been established with Supervisors from Ontario Works, Homelessness Prevention and Housing Programs along with Team Leads and a Community Relations Worker. The goal is to conduct the PiT count in mid to late September. We are currently attending bi-weekly meetings with Canadian Alliance to Ending Homelessness to develop and implement the By Name List.

NOAH

Attached is the [project progress report](#) for the end of May.

The project is continuing to progress smoothly and we continue to run ahead of schedule, although these are still early days in the life of the construction. We continue to be impressed with how well the work is organized, site safety and overall cleanliness of the site. We now have the pricing for the sewer extension and hydro service to the site and both are within the budgeted values.

Capital Projects - April 2021

LHC Buildings

- Replacement of 13 heaters within Roselawn & Sundridge
- Summer grounds contract awarded throughout the District
- Project at Mapleview moving slowing; deficiencies causing continuous delays
- 118 Church Street roof replaced
- 27 Mapleview Drive roof replaced
- Awarded asphalt resurfacing parking lot at 66 Church Street
- Site visits have taken place at 15A Broadway as per asbestos abatement
- Site visit for asbestos abatement re: 27B Mapleview (upper common hallway)
- Spring cleanup from winter debris completed in all parking lots and walkways across the District

DSSAB Buildings

- RFQ Re: First Steps kitchen remodel
- Drainage issue at Esprit Place required attention as backing up into basement. Had appropriate contractors onsite for investigating the issue. The following was planned: excavate the soil, fix pipes and replace the soil to include repair on retaining wall.
- Flooring at Waubeek EL & CCC is coming along well and most cabinets have been replaced
- Awarded contract to install card access at the Beechwood office building

Current Challenge

Difficulty securing contractors/labourers as well as materials are often backordered. We continue to complete capital projects, however, this is taking longer than typically expected.

Strategic Plan Engagement Work

This month, the focus has been on collaborating with staff from HSC to develop the staff, supervisor, CAO and community surveys, as well as developing plans for the staff and East/West stakeholder online engagement sessions that will be taking place during the first 3 weeks of June.

This month we will be extremely busy implementing these engagement activities:

Staff Engagement Session

- 34 staff currently registered for the June 3rd session
- 21 staff currently registered for the June 9th session

Supervisor Session

- 18 staff currently registered for the June 16th session

East Side/West Side Stakeholders

- 23 currently registered for the June 18th East side session
- 28 currently registered for the June 23rd West side session

Municipalities: Surveys have been emailed by HSC to all Municipal CAO's to be completed by them, or their designate by June 30th. To date, we have received 8 completed surveys from the CAO's.

DSSAB Board: To date, HSC has completed interviews with 14 Board members. Thank you for your participation in these sessions as your feedback is incredibly important as a representative of your municipality and its residents.

General Public: On June 1st we launched the community survey, which has been posted to our website, Facebook page, and shared with media. This survey will remain available for public feedback until July 30th. In the coming weeks, we will continue to find ways to spread the word throughout the community to encourage as much community participation and involvement as possible. Hard copies of the survey have also been made available. To obtain a hard copy, please contact jblower@psdssab.org.

"The DISTRICT" – Internal Staff Newsletter

The second internal staff newsletter was another successful project, recognizing the tremendous efforts our Homelessness Prevention Program (HPP) Team. They have been working face-to-face with clients throughout the pandemic, showing compassion and creativity when it comes to meeting their clients' needs, particularly through the Midtown and Caswell projects. We will continue to release these newsletters internally on a bi-monthly basis, with the next one scheduled for release in July, and highlighting our Housing Team.

Media Coverage

This was a fairly quiet month in the media, with only two media inquiries. The first was a request from the North Bay Nugget for further comment on our Strategic Planning process, and one from a local reporter requesting comment to support an article being written on the lack of reasonably priced rental units in Parry Sound. The following articles resulted from these inquiries:

- North Bay Nugget/Toronto Star - [Parry Sound DSSAB Strategic Plan includes Almaguin Communities](#)
- Parry Sound North Star - ["Nothing available" to rent says Parry Sound grandma after house sold](#)

Social Media

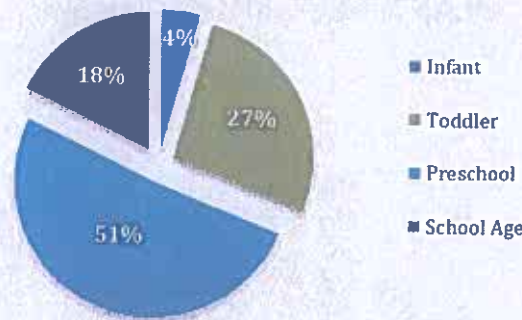
| District of Parry Sound Social Services Administration Board | Feb. 1 st - Mar. 2 nd , 2021 | Feb. 24 th - Mar. 23 rd , 2021 | Apr. 7 th - May 4 th , 2021 | May 5 th - June 1 st , 2021 |
|--|--|--|---|---|
| Total Page Followers | 77 | 103 | 157 | 176 |
| Post Reach this period (# people who saw post) | 5,977 | 8,699 | 6,959 | 3,666 |
| Page Views this period | 300 | 156 | 180 | 146 |
| Post Engagement this period (# reactions, comments, shares) | 500 | 698 | 827 | 726 |
| | | | | |
| Esprit Place Family Resource Centre | Feb. 1 st - Mar. 2 nd , 2021 | Feb. 24 th - Mar. 23 rd , 2021 | Apr. 7 th - May 4 th , 2021 | May 5 th - June 1 st , 2021 |
| Total Page Followers | 39 | 40 | 58 | 62 |
| Post Reach this period (# people who saw post) | 1,584 | 634 | 400 | 78 |
| Page Views this period | 135 | 28 | 32 | 18 |
| Post Engagement this period (# reactions, comments, shares) | 284 | 166 | 60 | 14 |

Licensed Child Care Programs

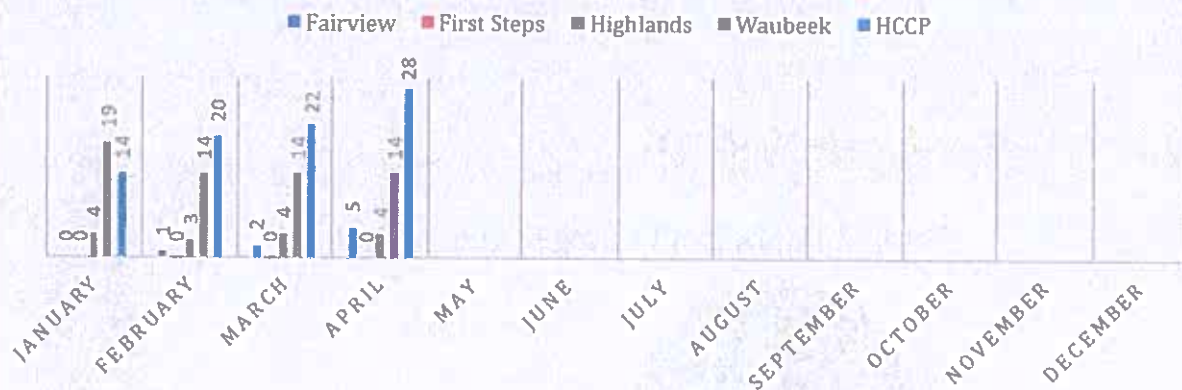
Total Children Utilizing Directly Operated Child Care in the District April 2021

| Age Group | Fairview ELCC | First Steps ELCC | Highlands ELCC | Waubee ELCC | HCCP | Total |
|----------------------|---------------|------------------|----------------|-------------|------|-------|
| Infant (0-18m) | 0 | 0 | 3 | 1 | 9 | 13 |
| Toddler (18m-30m) | 11 | 16 | 12 | 24 | 16 | 79 |
| Preschool (30m-4y) | 20 | 16 | 20 | 37 | 57 | 150 |
| School Age (4y-12y) | 17 | 0 | 0 | 0 | 35 | 52 |
| # of Active Children | 48 | 32 | 35 | 62 | 117 | 294 |

Percentage of Children By Age Group



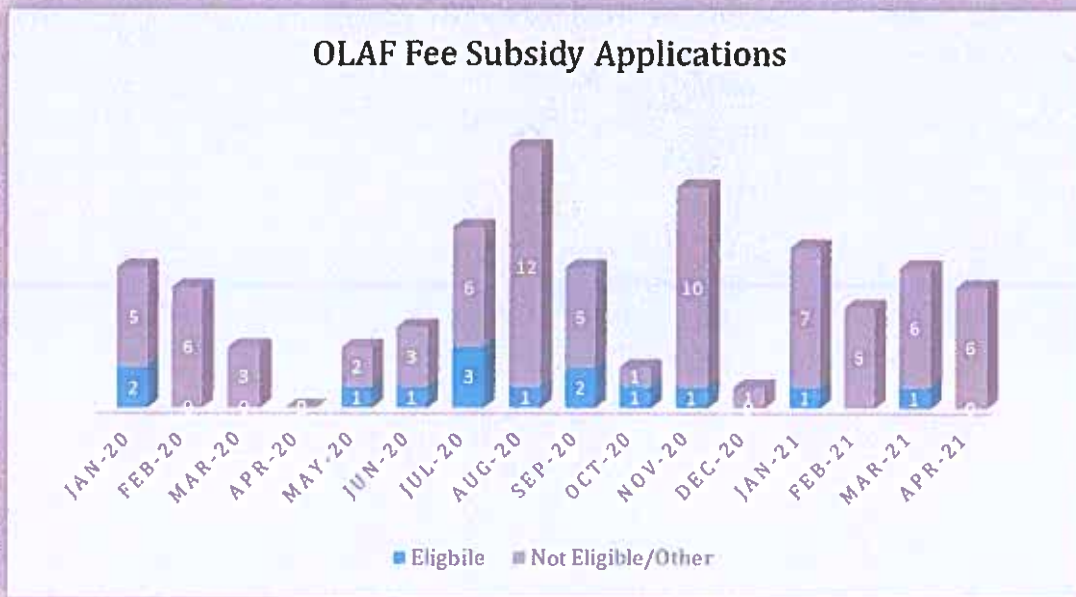
Directly Operated Child Care Waitlist By Program



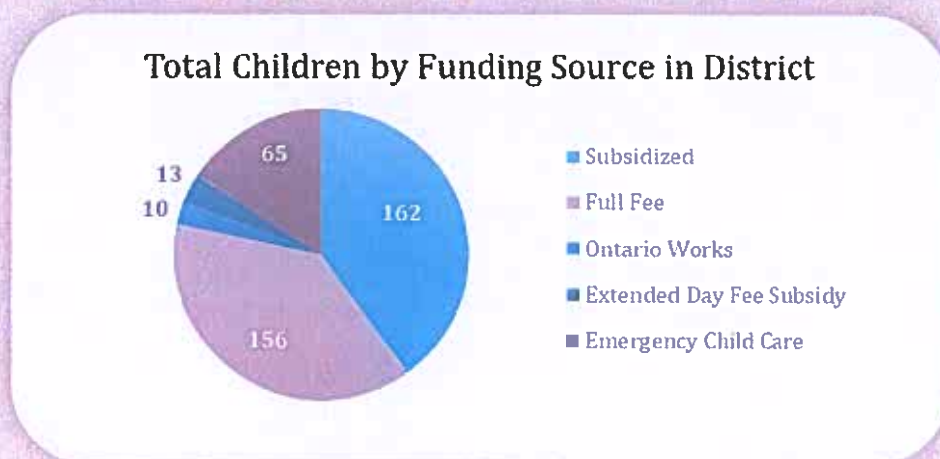
New enrollments continue to be affected by the latest provincial stay-at-home order with parents unable to work. Children are remaining on the child care program wait lists at the request of families anticipating a return to work as the province begins to re-open.

Fairview Early Learning and Child Care Centre and the Home Child Care Program have been offering Emergency School Age Child Care for eligible families with children enrolled at an elementary school. At the end of April, Fairview had 12 children attending while the Home Child Care Program had 4. By the end of May, Fairview increased the enrollment to 17 and the Home Child Care Program currently has 12 children attending Emergency School Age Child Care. All eligible spaces at both programs are now full.

OLAF



Child Care Fee Subsidy Statistics for April 2021



A total of **323 families** and **341 children** accessed care in April. Again, this is well below pre-pandemic numbers. Additionally, we have served **65 children** and **59 families** with *Emergency Child Care for Essential Workers*.

Inclusion Support Services

Inclusion Support Services Stats for April 2021

| Age Group | EarlyON | Licensed Early Learning & CCC's | Monthly TOTAL | Year-to-Date TOTAL | Waitlist | New Referrals | Discharges |
|---------------------|---------|---------------------------------|---------------|--------------------|----------|---------------|------------|
| Infants (0-18m) | 0 | 0 | 0 | 0 | 1 | 0 | 0 |
| Toddlers (18m-30m) | 0 | 3 | 3 | 6 | 3 | 1 | 0 |
| Preschool (30m-4 y) | 8 | 27 | 35 | 45 | 4 | 3 | 1 |
| School Age (4y+) | 12 | 16 | 28 | 32 | 0 | 1 | 0 |
| Monthly TOTAL | 20 | 46 | 66 | - | 8 | 5 | 1 |
| Year-to-Date TOTAL | 28 | 47 | - | 83 | 20 | 24 | 10 |

The Inclusion Support Services caseloads are remaining consistent with the expectations as families continue to work from home or are not working with the closure of many businesses. We have seen a slight increase in referrals as families are anticipating returning to a licensed child care program or EarlyON program as the province begins to re-open.

EarlyON Child and Family Programs

EarlyON Child and Family Centre for April 2021

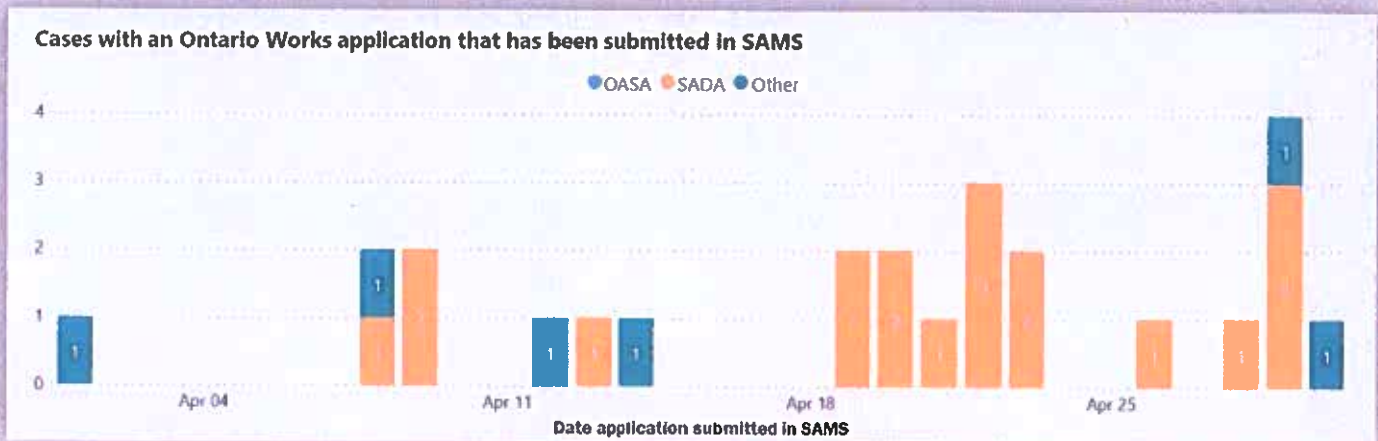
| Activity | April | Year-to-Date |
|--------------------------------------|-------|--------------|
| Number of Children Attending | 0 | 0 |
| Number of New Children Attending | 0 | 0 |
| Number of Families Visiting | 0 | 0 |
| Number of New Families Visiting | 0 | 0 |
| Number of Virtual Programming Events | 10 | 83 |

The virtual Moms to Moms group continues to grow and is a wonderful tool to reach out to new moms across the district. A songs & finger-play workshop was offered by our Literacy Facilitator on April 14th and the Facilitator continues to support the parents' learning and questions regarding their child's development. The ABC's & 123's Learning Circle is well attended; there were 6 sessions with 73 participants over the course of April.

A virtual toilet training workshop was held on April 27th with two parents participating. Three families reached out for a wellness call resulting in 5 referrals for additional support from community partners such as One Kids Place - Preschool Speech and Language Program, Hands – family mental health and parenting support and district licensed child care.

The EarlyON team is working on creating outdoor programming to be offered in satellite locations across the district once the provincial lockdown has ended. More information on this will be sent to the municipalities when the provincial government announces that EarlyON can resume in-person programs.

Social Assistance Digital Application (SADA) & Centralized Intake for April 2021

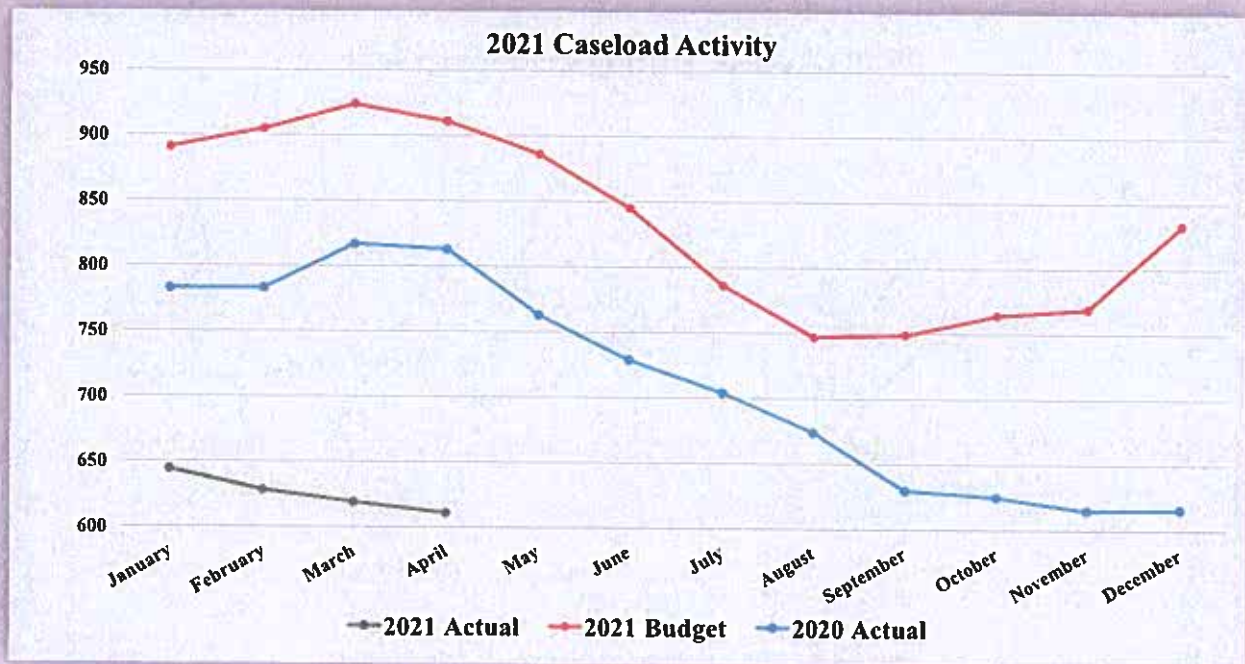


****Yellow bars represent applications completed by Intake and Benefits Administration Unit. Green bars represent applications completed by local staff. Data from the Tracking the Impacts of COVID-19 report and Centralized Intake Report. ****

26 OW and Emergency Assistance Applications were processed by local office staff and 19 OW applications were processed by the IBAU. 45 applications were received in total. This is not far off of the 52 applications we received at the same point last year.

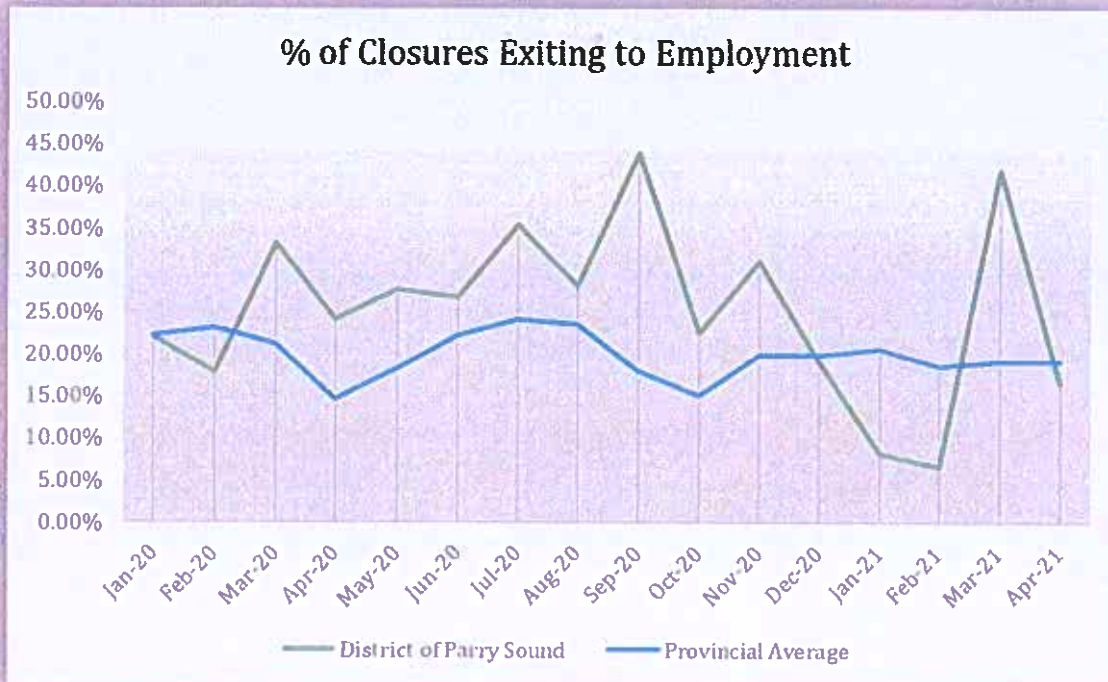


Ontario Works Caseload



| LEGEND | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC |
|-------------|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|
| 2021 Actual | 644 | 628 | 619 | 611 | | | | | | | | |
| 2021 Budget | 891 | 905 | 924 | 911 | 886 | 845 | 786 | 747 | 749 | 764 | 769 | 833 |
| 2020 Actual | 783 | 783 | 817 | 813 | 763 | 729 | 704 | 674 | 630 | 625 | 615 | 616 |

Employment



As expected with increased restrictions on businesses and a new Stay at Home order announced in early April, we saw a drop in the percentage of clients exiting to employment, as key employment sectors in our district were heavily impacted (Service, Tourism). Despite this, we still were near the Provincial average, and were in the top half among our northern counterparts.

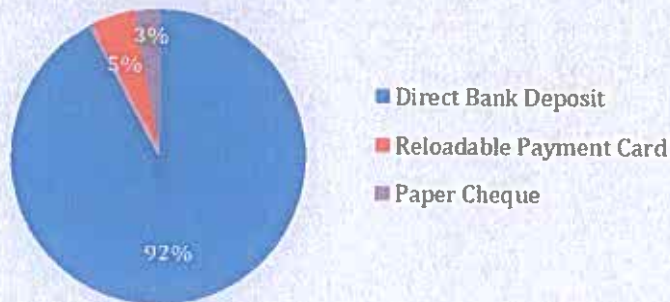
In total, we had 3.3% of the caseload exit off of Ontario Works (for all reasons) in April 2021.

Community Homelessness Prevention Initiative (CHPI) Spending - Social Assistance

| | CHPI Applications April 2021 | Amount Spent | CHPI Applications April 2020 | Amount Spent |
|-------------|---------------------------------|--------------|---------------------------------|--------------|
| Parry Sound | OW - 4 ODSP - 3 | \$3,295.00 | OW - 3 ODSP - 6 | \$5,075.90 |
| South River | OW - 2 ODSP - 5 | \$8,541.19 | OW - 2 ODSP - 3 | \$4,118.40 |
| TOTAL | OW - 6 ODSP - 8 | \$11,836.19 | OW - 5 ODSP - 9 | \$9,194.30 |

Direct Bank Deposit Enrollment

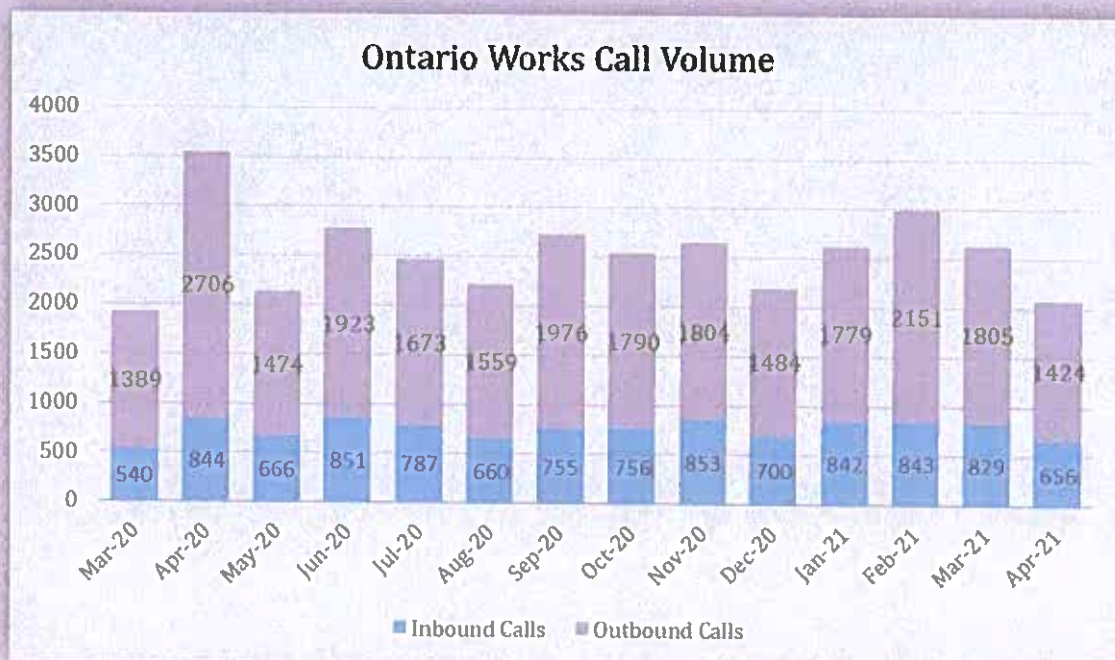
Payment Receipt Method - April 2021



MyBenefits

We now have **22.55%** of the caseload registered with the MyBenefits web service.

Ontario Works Call Volume Statistics



Call volume for Ontario Works is displayed for April. This does not include email or text interactions.

Integrated Reception Call Volume Statistics

| April 2021 | Inbound Calls | Outbound Calls | Total |
|--------------|---------------|----------------|------------|
| Parry Sound | 470 | 39 | 509 |
| South River | 184 | 81 | 265 |
| TOTAL | 654 | 120 | 774 |

Homelessness Prevention Program - Community Relations Workers

For the month of April 2021

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

| Income Source | East | West |
|---------------|------|------|
| Senior | 6 | 3 |
| ODSP | 8 | 11 |
| Ontario Works | 1 | 5 |
| Low Income | 9 | 13 |

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

| Income Source | East | West |
|---------------|------|------|
| Senior | 4 | 7 |
| ODSP | 5 | 15 |
| Ontario Works | 1 | 12 |
| Low Income | 6 | 8 |

Contact/Referrals

| April | East | West | YTD |
|----------|------|------|-----|
| Homeless | 1 | 4 | 41 |
| At Risk | 0 | 1 | 20 |

Short Term Housing Allowance

| Month | Active | YTD |
|-------|--------|-----|
| March | 6 | 9 |

Household Income Sources and Issuance from CHPI

| Income Source | Total | CHPI | Reason for Issue | Total |
|---------------|-------|------------|--------------------------|------------|
| ODSP | 8 | \$5,024.64 | Rental Arrears | \$1,700.00 |
| Ontario Works | 3 | \$633.92 | Transportation | \$395.21 |
| | | | Food/Household/ Misc. | \$3,563.35 |

Hotel Project

| April | Midtown Parry Sound | YTD | Caswells Sundridge | YTD |
|-------------------|------------------------|-----|-----------------------|-----|
| Adults | 21 | 35 | 8 | 11 |
| Children | 11 | 11 | 0 | 0 |
| Households Housed | 7 | 7 | 0 | 0 |

Housing Programs Centralized Waitlist

Social Housing Centralized Waitlist Report - April 2021

| | East Parry Sound | West Parry Sound | Total |
|-----------------------------|------------------|------------------|-------|
| Seniors | 11 | 102 | 113 |
| Families | 100 | 348 | 448 |
| Individuals | 281 | 201 | 483 |
| Total | 392 | 651 | 1,043 |
| Total Waitlist Unduplicated | | | 415 |

Community Housing Centralized Waitlist (CWL) 2020 - 2021 Comparison Applications and Households Housed from the CWL

| Month 2020 | New App | New SPP | Cancelled | Housed | SPP Housed | Month 2021 | New App | New SPP | Cancelled | Housed | SPP Housed |
|------------|---------|---------|-----------|--------|------------|------------|---------|---------|-----------|--------|------------|
| Jan | 6 | 1 | 6 | 5 | | Jan | 4 | | 5 | 5 | 1 |
| Feb | 15 | | 11 | 3 | | Feb | 12 | 3 | 3 | 2 | |
| Mar | 10 | | | | | Mar | 8 | | 4 | 1 | 1 |
| Apr | 3 | | 5 | 4 | | Apr | 9 | | 6 | 1 | |
| May | 1 | | 8 | 2 | | May | | | | | |
| June | 1 | | 3 | | | June | | | | | |
| July | 5 | | 13 | 2 | | July | | | | | |
| Aug | 10 | | 6 | 2 | | Aug | | | | | |
| Sept | 4 | 2 | 6 | 3 | 1 | Sept | | | | | |
| Oct | 7 | 1 | 11 | 3 | | Oct | | | | | |
| Nov | 4 | 1 | 1 | 2 | | Nov | | | | | |
| Dec | 6 | 1 | 2 | 1 | | Dec | | | | | |
| Total | 72 | 6 | 72 | 27 | 1 | Total | 33 | 3 | 18 | 9 | 2 |

SPP = Special Priority Applicant

- 9 new applications were added to the waitlist this month
- 6 cancelled applications:
 - ♦ 3 requested to be removed
 - ♦ 1 moved in with a current LHC tenant
 - ♦ 1 was unable to be contacted
 - ♦ 1 was deceased
- 1 applicant was housed from the Centralized Waitlist this month

Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services April 2021

| Action | Current | Year-To-Date |
|---|---------|--------------|
| Move outs | 3 | 6 |
| Move ins | 1 | 5 |
| L1 Forms | 0 | 0 |
| N4 – Notice of eviction for non payment of rent | 0 | 0 |
| N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants | 0 | 0 |
| N6 - Notice of eviction for illegal acts or misrepresenting income (RGI) | 0 | 0 |
| N7 –notice of eviction for willful damage to unit | 0 | 0 |
| Repayment Agreements | 1 | 8 |
| No Trespass Order | 0 | 1 |

Tenant Services

| | | |
|---|----|---|
| Wellness Check-ins | 90 | In addition to the 90 regular wellness calls, calls were also made to assist our most vulnerable tenants with their COVID vaccines, appropriate transportation & supports |
| Paramedicine | 7 | Wellness checks @ 7 buildings |
| Tenant Home Visits | 7 | Tenants requiring assistance with annual review packages, wellness checks, filing income tax |
| Tenant Education & Engagement | 2 | Information sharing |
| Mediation/Conflict Resolution/Referrals | 34 | Tenant complaints, tenant vs. tenant conflict, referrals to outside agencies |

| Maintenance | | |
|--------------------|-----|--|
| Pest Control | 8 | 8 buildings monitored monthly |
| Vacant Units | 6 | family (3); senior (2); single (1) |
| Work Orders | 122 | work orders created for maintenance work and related materials |
| After Hours Calls | 4 | 4 after hours calls in April 6 staff participate in the weekly on call rotation |
| Fire Inspections | 15 | Follow-up inspections with local Fire Prevention Officer |

Esprit Place Family Resource Centre

| Outreach Services | | |
|---|------------|-------------------|
| | April 2021 | Year-to-Date 2021 |
| Number of Women Served this Month | 17 | 34 |
| Number of Women Registered in the Program | 5 | 26 |
| Number of Public Ed/Groups Offered | 0 | 0 |

| Transitional Support | | |
|---------------------------------------|------------|-------------------|
| | April 2021 | Year-to-Date 2021 |
| Number of Women Served this Month | 7 | 46 |
| Number of Women Registered in Program | 2 | 24 |
| Number of Public Ed/Groups Offered | 0 | 0 |

| Child Witness Program | | |
|--|------------|-------------------|
| | April 2021 | Year-to-Date 2021 |
| Number of Children Served this Month | 6 | 27 |
| Number of Children Registered in Program | 1 | 20 |
| Number of Public Ed/Groups Offered | 0 | 0 |

| Emergency Shelter Services | April 2021 | Year-to-Date (2021) |
|---|--|--|
| Number of Women who stayed in shelter this month | 8 | 25 Number of women who stayed in the shelter this year who were unique to the shelter |
| | Those new to the shelter this year: 4 | |
| | Those who have stayed and had prior stays in the year: 1 | |
| | Those who have stayed and were carried over from last month: 3 | |
| Number of Children Active in program this month | 0 | 6 |
| Number of New Children Admissions (unduplicated) | 0 | 6 |
| Direct Service Hours to Women (Shelter and counselling) | 99 | 400 |
| Resident Bed Nights (Women & Children) | 104 | 548 |
| Occupancy Rate | 34.7% | 45% |
| Days at capacity | 0 | 1 |
| Days over-capacity | 0 | 0 |
| Phone Interactions (crisis/support) | 43 | 199 |



Library Board Minutes

May 31, 2021 at 5:30 pm

Attendance via Zoom: Tina Martin, Debbie Piper, Gloria Brown, Bob Elliott, Bernadette Kerr, Steve Kirkey, Liz Moore, Debbie, Piekarski

In-person: Doug Walli, Marie Rosset

1. Respect and Acknowledgement Declaration Read by CEO

2. Disclosure of pecuniary interest – none

3. Approval of general consent motion:

Motion # 2021-16 Piper-Moore: That the Consent Agenda for May 2021, which includes:

- a) the May 31, 2021 agenda,
- b) the Minutes for the April 26, 2021 meeting,
- c) the Financial Report for April 2021,
- d) and the Library Report for April 2021, be adopted as presented.

4. Business Arising

a) Current Library Services Update

Currently, the same services as last month are available:

- Public computer access – one person at a time and by appointment,
- curbside services by appointment,
- Lifelab services are continuing to operate every Monday and Thursday from 8am to 12pm under appropriate safety protocols.
- Groups (Book Club and French) continue meeting via Zoom.

According to the Provincial Roadmap to Reopen, on July 5 we should be able to open to the public at 25% capacity, while maintaining all COVID protocol (2 meters, and masks).

b) StoryWalk Update

- First story up in Powassan – starts at Library and ends at the playground.
- Second story up (June 4, 2021) in Trout Creek – starts at the Post Office and ends at the playground.
- Two more stories are in the works, one for Chisholm and the other for Nipissing.

c) Summer Grants

Hired two university students through the federal Canada Summer Job Grant:

- Emma Maroosis-Desvreaux an art student from Nipissing University
- and Aspen Townes a University of Waterloo with teaching aspirations.

The grant covers 100% of wages; the library is responsible for paying benefits – CPP, EI and vacation pay.

d) Member Distribution – Update

Marie presented the latest numbers on the number of patrons per union members. After making 1,452 calls, 187 members were deleted (79 moved and 108 were unreachable). The difference in percentages from before and after the calls is negligible and remains at 62-18-20.

| | |
|----------------------|------------|
| DATE OF COUNCIL MTG. | June 15/21 |
| AGENDA ITEM # | 8-4 |

5. Correspondence

- a. Liz Moore is stepping down from the Library Board and being replaced by Steven Kirkey as the new Council Member from the Township of Nipissing. Liz served on the Board two and a half years beginning in 2019. Her positivity and can-do attitude was always appreciated. As is traditional a book will be selected and a plaque inserted in the front cover thanking her for her contributions.

6. Committee Reports

a) Policy Committee Report

The following two policies were reviewed:

- **SERV-01 Circulation Policy**

Marie presented a report of Non-Resident Membership Cost for ten local libraries (Blue Sky) where the average is \$45.00, with a high of \$80 and a low of \$25.

The 2021 actual cost per resident at the PDUPL is \$26.03 (2021 library fees paid by the three union members divided by the number of residents). The library currently charges \$30 for non-residents. Marie recommended the non-resident cost could be increased from \$30 to \$40, still below the report average. At the urging of some Board Members, the fee will be revisited at the end of the year and potentially increased to \$45 once the PDUPL returns to its pre-pandemic service levels.

Motion # 2021-17 Martin-Walli: That SERV-01 Library Circulation Policy be approved as modified.

- **PART-07 Volunteer Policy**

The policy was updated to address the new unavailability of police checks for volunteers under the age of 18.

Motion # 2021-18 Piekarski-Kirkey: That PART-07 Library Volunteer Policy be approved as modified

b) Friends of the Library Report

- The Friends reimbursed \$2,000 to the library, \$1,300 for StoryWalk and \$700 for the front desk sink replacement.
- Thank you to Ann Oshell from the Friends of the Library for maintaining the front garden of the library.

7. New Business

- Nothing to report.

8. Adjournment

Motion # 2021-19: Moore: That the May 31, 2021 meeting be adjourned at 6:25 pm.

Next Meeting: Monday, June 28, 2021 at 5:30pm

Chairperson: _____
Kristine Martin, Chair

Secretary: _____
Marie Rosset, CEO

**North Bay-Mattawa
Conservation Authority
Financial Statements
For the year ended December 31, 2020**

| | |
|------------------------|------------|
| DATE OF COUNCIL MTG | June 15/21 |
| AGENDA ITEM # | 8-5 |

North Bay-Mattawa Conservation Authority
Financial Statements
For the year ended December 31, 2020

| | Contents |
|-------------------------------------|-----------------|
| Independent Auditor's Report | 2 - 3 |
| Financial Statements | |
| Statement of Financial Position | 4 |
| Statement of Operations | 5 |
| Statement of Change in Net Debt | 6 |
| Statement of Cash Flows | 7 |
| Notes to Financial Statements | 8 - 19 |

Independent Auditor's Report

To the Members of North Bay-Mattawa Conservation Authority

Opinion

We have audited the financial statements of North Bay-Mattawa Conservation Authority (the Authority), which comprise the statement of financial position as at December 31, 2020, the statements of operations, change in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Authority as at December 31, 2020, and its financial performance and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants
North Bay, Ontario
April 28, 2021

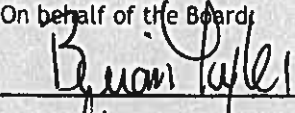
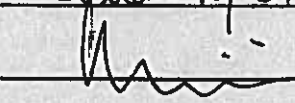
North Bay-Mattawa Conservation Authority Statement of Financial Position

| December 31 | 2020 | 2019 |
|--|----------------------|----------------------|
| Financial assets | | |
| Cash and cash equivalents | \$ 1,262,929 | \$ 994,699 |
| Accounts receivable (Note 3) | 377,465 | 229,772 |
| Notes receivable (Note 4) | 89,556 | 88,053 |
| | <u>1,729,950</u> | <u>1,312,524</u> |
| Liabilities | | |
| Accounts payable and accrued liabilities | 213,954 | 176,359 |
| Deferred revenue (Note 5) | 1,285,234 | 1,021,155 |
| Net long-term liabilities (Note 6a) | 613,871 | 644,214 |
| Employee future benefits (Note 7) | 183,475 | 119,170 |
| | <u>2,296,534</u> | <u>1,960,898</u> |
| Net debt | <u>(566,584)</u> | <u>(648,374)</u> |
| Non-financial assets | | |
| Tangible capital assets (Note 2) | 13,658,130 | 13,952,490 |
| Prepaid expenses | 16,488 | 13,069 |
| | <u>13,674,618</u> | <u>13,965,559</u> |
| Accumulated surplus (Note 8) | <u>\$ 13,108,034</u> | <u>\$ 13,317,185</u> |

Subsequent Events (Note 14)

Uncertainty due to COVID-19 (Note 15)

On behalf of the Board:


 _____ Director

 _____ Director

The accompanying notes are an integral part of these financial statements.

North Bay-Mattawa Conservation Authority Statement of Operations

| For the year ended December 31 | 2020 Budget | 2020 Actual | 2019 Actual |
|---|------------------|----------------------|----------------------|
| Revenues (Note 12) | | | |
| Core - Grant eligible | \$ 899,015 | \$ 895,912 | \$ 1,035,183 |
| Core - Other | 955,773 | 1,070,924 | 1,033,122 |
| Core Capital | 1,676,136 | 674,565 | 906,441 |
| Interpretive Centre | 194,715 | 58,280 | 58,467 |
| Laurentian Ski Hill Capital | 65,000 | 65,000 | 64,114 |
| Laurentian Ski Hill Operating | 60,000 | 60,000 | 60,000 |
| | <u>3,850,639</u> | <u>2,824,681</u> | <u>3,157,327</u> |
| Expenses (Note 13) | | | |
| Core - Grant eligible | 899,015 | 790,650 | 1,094,978 |
| Core - Other | 955,773 | 915,368 | 819,348 |
| Core Capital | 1,521,337 | 667,048 | 839,383 |
| Interpretive Centre | 194,715 | 209,159 | 181,495 |
| Laurentian Ski Hill Capital | 65,000 | 4,250 | 25,201 |
| Laurentian Ski Hill Operating | 60,000 | 51,800 | 70,500 |
| Gain on disposal of tangible capital assets | - | - | (103,335) |
| Amortization of tangible capital assets | - | 395,557 | 424,252 |
| | <u>3,695,840</u> | <u>3,033,832</u> | <u>3,351,822</u> |
| Annual surplus (deficit) for the year | 154,799 | (209,151) | (194,495) |
| Accumulated surplus, beginning of year | | <u>13,317,185</u> | 13,511,680 |
| Accumulated surplus, end of year | | <u>\$ 13,108,034</u> | <u>\$ 13,317,185</u> |

The accompanying notes are an integral part of these financial statements.

North Bay-Mattawa Conservation Authority Statement of Change in Net Debt

| For the year ended December 31 | 2020 Budget | 2020 Actual | 2019 Actual |
|--|---------------------|---------------------|---------------------|
| Annual surplus (deficit) | \$ 154,799 | \$ (209,151) | \$ (194,495) |
| Acquisition of tangible capital assets | (101,197) | (101,197) | (201,198) |
| Amortization of tangible capital assets | - | 395,557 | 424,252 |
| Proceeds of disposition of tangible capital assets | - | - | (103,335) |
| Write-downs of tangible capital assets | - | - | 103,335 |
| | <u>53,602</u> | <u>85,209</u> | <u>28,559</u> |
| Acquisition of prepaid expenses | - | (16,488) | (13,069) |
| Use of prepaid expenses | - | 13,069 | 12,624 |
| | <u>-</u> | <u>(3,419)</u> | <u>(445)</u> |
| Change in net debt | 53,602 | 81,790 | 28,114 |
| Net debt, beginning of year | <u>(648,374)</u> | <u>(648,374)</u> | <u>(676,488)</u> |
| Net debt, end of year | <u>\$ (594,772)</u> | <u>\$ (566,584)</u> | <u>\$ (648,374)</u> |

The accompanying notes are an integral part of these financial statements.

North Bay-Mattawa Conservation Authority Statement of Cash Flows

| For the year ended December 31 | 2020 | 2019 |
|--|---------------------|-------------------|
| Cash provided by (used in) | | |
| Operating transactions | | |
| Annual deficit | \$ (209,151) | \$ (194,495) |
| Items not involving cash | | |
| Amortization of tangible capital assets | 395,557 | 424,251 |
| Gain on disposal of tangible capital assets | - | (103,335) |
| | <u>186,406</u> | <u>126,421</u> |
| Changes in non-cash working capital balances | | |
| Accounts receivable | (147,693) | (41,352) |
| Notes receivable | (1,503) | 18,293 |
| Prepaid expenses | (3,419) | (445) |
| Accounts payable and accrued liabilities | 37,595 | 119,060 |
| Deferred revenue | 264,079 | 248,986 |
| Employee future benefits | 64,305 | 19,493 |
| | <u>399,770</u> | <u>490,456</u> |
| Capital transactions | | |
| Acquisition of tangible capital assets | (101,197) | (201,198) |
| Proceeds of disposition of tangible capital assets | - | 103,335 |
| | <u>(101,197)</u> | <u>(97,863)</u> |
| Financing transactions | | |
| Repayment of long-term debt | (30,343) | (29,872) |
| Increase in cash and cash equivalents during the year | <u>268,230</u> | <u>362,721</u> |
| Cash and cash equivalents, beginning of year | <u>994,699</u> | <u>631,978</u> |
| Cash and cash equivalents, end of year | <u>\$ 1,262,929</u> | <u>\$ 994,699</u> |

The accompanying notes are an integral part of these financial statements.

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

1. Significant Accounting Policies

| | | | | | | | | | | | | | |
|---|---|------|-----------------|-----------|----------------|----------------|---------------|----------|--------------|-----------------|---------------|-----------|---------------|
| Nature of the Authority | The Authority manages a program designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal, and minerals in the North Bay - Mattawa area. The Authority was incorporated under the Conservation Authorities Act of Ontario. The Authority is a registered charitable organization and is exempt from income taxes under the Canadian Income Tax Act. | | | | | | | | | | | | |
| Management's Responsibility for the Financial Statements | The financial statements of the Authority are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards. | | | | | | | | | | | | |
| Cash and Cash Equivalents | Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents. | | | | | | | | | | | | |
| Notes Receivable | The Authority records loans receivable at fair value when the loan is issued. The loan receivable is subsequently measured at the lower of cost and net recoverable value. When the Authority becomes aware that the loan is no longer recoverable, the loan is reduced by the amount of the loss and any loss is included in expenses for the period. | | | | | | | | | | | | |
| Tangible Capital Assets | <p>Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:</p> <table><tr><td>Land</td><td>no amortization</td></tr><tr><td>Buildings</td><td>20 to 50 years</td></tr><tr><td>Infrastructure</td><td>5 to 50 years</td></tr><tr><td>Vehicles</td><td>3 to 5 years</td></tr><tr><td>Power equipment</td><td>5 to 20 years</td></tr><tr><td>Equipment</td><td>4 to 10 years</td></tr></table> | Land | no amortization | Buildings | 20 to 50 years | Infrastructure | 5 to 50 years | Vehicles | 3 to 5 years | Power equipment | 5 to 20 years | Equipment | 4 to 10 years |
| Land | no amortization | | | | | | | | | | | | |
| Buildings | 20 to 50 years | | | | | | | | | | | | |
| Infrastructure | 5 to 50 years | | | | | | | | | | | | |
| Vehicles | 3 to 5 years | | | | | | | | | | | | |
| Power equipment | 5 to 20 years | | | | | | | | | | | | |
| Equipment | 4 to 10 years | | | | | | | | | | | | |

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

1. Significant Accounting Policies (continued)

Employee Future Benefits The Authority offers non-pension post-retirement benefits to employees through non-pension defined benefit plans. The costs associated with these future benefits are actuarially determined using the projected benefits method prorated on service and best estimate assumptions. (See Note 7).

Liabilities for vacations and vested sick leave credits earned but not taken are accrued as earned.

The Authority is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. The Authority has adopted defined contribution plan accounting principles for this Plan because insufficient information is available to apply defined benefit plan accounting principles.

The Authority records as pension expense the current service cost, amortization of past service costs and interest costs related to the future employer contributions to the Plan for past employee service.

Revenue Recognition Provincial grant revenues are recognized in the year to which the program relates and expenditures are incurred in accordance with the terms and conditions of the respective grants. Municipal operating levies are recognized in the year they are levied to member municipalities and capital or special levies are recognized as funds are utilized on the applicable projects. Other revenues are recognized when they are invoiced and collection is reasonably assured.

Deferred Revenue Certain amounts are received pursuant to agreements including specific levies and may only be used in the conduct of certain programs or in the delivery of specific services. These amounts are deferred when conditions or stipulations have not been met under the terms of these agreements.

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

1. Significant Accounting Policies (continued)

Use of Estimates

The preparation of the financial statements in conformity with Canadian public sector accounting standards, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of financial statements, disclosure of contingent assets and liabilities and the reported amounts of revenues and expenses during the reporting period. The principal estimates used in the preparation of these financial statements are the estimated useful life of tangible capital assets and the estimates involved in employee future benefits. Actual results could differ from management's best estimates as additional information becomes available in the future.

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2020

2. Tangible Capital Assets

| | 2020 | | | | | | |
|---|---------------------|---------------------|---------------------|-------------------|--------------------|-------------------|----------------------|
| | Land | Buildings | Infrastructure | Vehicles | Power Equipment | Equipment | Total |
| Cost, beginning of year | \$ 7,068,887 | \$ 3,685,669 | \$ 9,052,375 | \$ 240,158 | \$ 88,410 | \$ 564,204 | \$ 20,699,703 |
| Additions | - | 24,014 | 65,187 | 11,996 | - | - | 101,197 |
| Disposals | - | - | - | - | - | - | - |
| Cost, end of year | <u>7,068,887</u> | <u>3,709,683</u> | <u>9,117,562</u> | <u>252,154</u> | <u>88,410</u> | <u>564,204</u> | <u>20,800,900</u> |
| Accumulated amortization, beginning of year | - | 1,198,789 | 4,918,219 | 120,774 | 69,617 | 439,814 | 6,747,213 |
| Amortization | - | 78,062 | 262,975 | 31,096 | 4,320 | 19,104 | 395,557 |
| Disposals | - | - | - | - | - | - | - |
| Accumulated amortization, end of year | <u>-</u> | <u>1,276,851</u> | <u>5,181,194</u> | <u>151,870</u> | <u>73,937</u> | <u>458,918</u> | <u>7,142,770</u> |
| Net carrying amount, end of year | <u>\$ 7,068,887</u> | <u>\$ 2,432,832</u> | <u>\$ 3,936,368</u> | <u>\$ 100,284</u> | <u>\$ 14,473</u> | <u>\$ 105,286</u> | <u>\$ 13,658,130</u> |

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2020

2. Tangible Capital Assets (continued)

2019

| | Land | Buildings | Infrastructure | Vehicles | Power Equipment | Equipment | Total |
|---|---------------------|---------------------|---------------------|-------------------|--------------------|-------------------|----------------------|
| Cost, beginning of year | \$ 6,977,633 | \$ 3,653,967 | \$ 9,040,494 | \$ 219,489 | \$ 82,393 | \$ 570,206 | \$ 20,544,182 |
| Additions | 91,254 | 31,702 | 11,881 | 60,344 | 6,017 | - | 201,198 |
| Disposals | - | - | - | (39,675) | - | (6,002) | (45,677) |
| Cost, end of year | <u>7,068,887</u> | <u>3,685,669</u> | <u>9,052,375</u> | <u>240,158</u> | <u>88,410</u> | <u>564,204</u> | <u>20,699,703</u> |
| Accumulated amortization, beginning of year | - | 1,122,456 | 4,639,135 | 120,432 | 65,825 | 420,790 | 6,368,638 |
| Amortization | - | 76,333 | 279,084 | 40,017 | 3,792 | 25,026 | 424,252 |
| Disposals | - | - | - | (39,675) | - | (6,002) | (45,677) |
| Accumulated amortization, end of year | <u>-</u> | <u>1,198,789</u> | <u>4,918,219</u> | <u>120,774</u> | <u>69,617</u> | <u>439,814</u> | <u>6,747,213</u> |
| Net carrying amount, end of year | <u>\$ 7,068,887</u> | <u>\$ 2,486,880</u> | <u>\$ 4,134,156</u> | <u>\$ 119,384</u> | <u>\$ 18,793</u> | <u>\$ 124,390</u> | <u>\$ 13,952,490</u> |

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

3. Accounts Receivable

| | 2020 | 2019 |
|-----------------------------|-------------------|-------------------|
| Sales tax recoverable | \$ 21,399 | \$ 24,727 |
| Fees for services and other | 356,066 | 205,045 |
| | <u>\$ 377,465</u> | <u>\$ 229,772</u> |

Included in the above is \$223,082 from contributing municipalities.

4. Notes Receivable

| | 2020 | 2019 |
|---------------------|------------------|------------------|
| Equipment loan (i) | \$ 30,000 | \$ 30,000 |
| Operating loan (ii) | 59,556 | 58,053 |
| | <u>\$ 89,556</u> | <u>\$ 88,053</u> |

Notes receivable are due from Laurentian Ski Hill Snowboarding Club with the following terms:

- (i) Equipment loan, interest free with annual principal repayments of \$10,000 commenced May 1, 2013 for 10 years. The receivable is secured by a charge against the equipment purchased with the loan. The receivable was recorded at cost on initial recognition.
- (ii) Operating loan, with annual principal repayments of \$8,293 plus interest of 2.59% to commence May 1, 2017 for 10 years. The receivable is secured by a general security agreement over all assets of Laurentian Ski Hill Snowboarding Club. The receivable was recorded at cost on initial recognition.

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

5. Deferred Revenue

| | 2020 | 2019 |
|-------------------------------|---------------------|---------------------|
| Balance, beginning of year | \$ 1,021,155 | \$ 772,169 |
| Contributions received | 1,161,850 | 1,285,313 |
| Amounts recognized to revenue | <u>(897,771)</u> | <u>(1,036,327)</u> |
| Balance, end of year | <u>\$ 1,285,234</u> | <u>\$ 1,021,155</u> |

Year end balances consist of the following:

| | 2020 | 2019 |
|-------------------|---------------------|---------------------|
| Municipal levies | \$ 1,167,713 | \$ 581,576 |
| Provincial grants | <u>117,521</u> | <u>439,579</u> |
| | <u>\$ 1,285,234</u> | <u>\$ 1,021,155</u> |

6. Credit Facility Agreements

a. Long-term Liabilities

| | 2020 | 2019 |
|---|-------------------|-------------------|
| Loan payable to the City of North Bay, repayable in annual installments equal to \$10,000. The loan is interest free and is due May 2022. | \$ 20,000 | \$ 30,000 |
| Loan payable - 2.59%, due June 2022, repayable in monthly installments of \$3,001 principal and interest. | <u>593,871</u> | <u>614,214</u> |
| | <u>\$ 613,871</u> | <u>\$ 644,214</u> |

The interest bearing loan payable contains certain debt covenants regarding (i) financial reporting to the lender, (ii) standard covenants regarding the operation of the Authority, (iii) restrictions on further borrowing without the lender's consent, and (iv) debt service coverage. The Authority was in compliance with all covenants as at December 31, 2020. Currently the authority has available to it an unused committed reducing term facility totaling \$126,906 available at fixed or floating rate term loans.

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

6. Credit Facility Agreements (continued)

a. Long-term Liabilities (continued)

Principal repayments estimated over the next two years on these loans are as follows:

| | |
|------|-------------------|
| 2021 | \$ 30,894 |
| 2022 | <u>582,977</u> |
| | <u>\$ 613,871</u> |

b. Line of Credit

The Authority also has a demand operating line of credit with its Canadian chartered bank permitting advances to a maximum of \$300,000 bearing interest at the bank's prime rate plus 0.25%. The balance utilized on this line at year end was \$Nil (2019 - \$Nil).

7. Employee Future Benefits

At December 31, this liability consists of the following:

| | <u>2020</u> | <u>2019</u> |
|---------------------------------------|-------------------|-------------------|
| Accrued vacation for active employees | \$ 108,687 | \$ 50,879 |
| Post-retirement benefits (i) | <u>74,788</u> | <u>68,291</u> |
| | <u>\$ 183,475</u> | <u>\$ 119,170</u> |

(i) These costs are determined in accordance with accepted actuarial practice. The figures presented are from an actuarial valuation report dated December 31, 2019. Selected information about this plan is as follows:

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

7. Employee Future Benefits (continued)

| | 2020 | 2019 |
|--|-----------|-----------|
| Accrued benefit liability, beginning of year | \$ 68,291 | \$ 56,305 |
| Current service costs | 4,723 | 3,999 |
| Interest cost on obligation | 2,114 | 2,172 |
| Benefit payments | (340) | (767) |
| Actuarial gain (loss) | - | 6,582 |
| Accrued benefit liability, end of year | \$ 74,788 | \$ 68,291 |

Included in wages and salaries is a net benefit expense as follows:

| | 2020 | 2019 |
|-----------------------------|----------|----------|
| Current service costs | \$ 4,723 | \$ 3,999 |
| Interest cost on obligation | 2,114 | 2,172 |
| Benefit payments | (340) | (767) |
| | \$ 6,497 | \$ 5,404 |

| | |
|---|--|
| Discount rate used at January 1 | 3.75% |
| Discount rate used at December 31 | 3.00% |
| Total value of plan assets | \$Nil |
| Expected average remaining service life of active employees | 10.287 years |
| Health & medical cost inflation trend | 6.5% in first year reducing by 0.5% until 4% attained |

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

8. Accumulated Surplus

| | 2020 | 2019 |
|--|----------------------|----------------------|
| General (deficit) surplus | \$ (423,337) | \$ (358,585) |
| Reserve - Septic building permit | 312,901 | 208,118 |
| Reserve - Laurentian Ski Hill Capital | 234,490 | 173,550 |
| Reserve - Laurentian Ski Hill Operating | 24,592 | 16,392 |
| Reserve - Land Acquisition | 98,604 | 88,604 |
| Tangible capital assets | 13,658,130 | 13,952,490 |
| Amounts to be recovered from future revenues | (797,346) | (763,384) |
| | \$ 13,108,034 | \$ 13,317,185 |

9. Pension Agreements

The Authority makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer pension plan, on behalf of full-time members of staff. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The Administration Corporation Board of Directors, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. OMERS provides pension services to nearly half a million active and retired members and approximately 1,000 employers.

Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2020. The results of this valuation disclosed total going concern actuarial liabilities of \$113,055 million in respect of benefits accrued for service with actuarial assets at that date of \$109,844 million indicating a going concern actuarial deficit of \$3,211 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Authority does not recognize any share of the OMERS pension surplus or deficit. Contributions made by the Authority to OMERS for 2020 were \$134,970 (2019 - \$131,095).

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

10. Laurentian Ski Hill Snowboarding Club

Effective December 1, 2004 the operation of the business segment known as Jack Pine Hill was transferred by way of legal agreement to the Laurentian Ski Hill Snowboarding Club, a local not-for-profit organization, for proceeds of \$Nil. Under the terms of this agreement the Authority maintains legal title/ownership to a majority of the fixed assets of Jack Pine Hill and will provide the use of these assets to the Laurentian Ski Hill Snowboarding Club at an annual operating fee of \$30,305, plus an annual economic increase. The term of this agreement is to May 31, 2021 at which time the Laurentian Ski Hill Snowboarding Club may renew the agreement with the Authority by giving notice thereof in writing.

11. Segmented Reporting

The Canadian Institute of Chartered Accountants Public Sector Accounting Handbook Section PS 2700, Segment Disclosures, establishes standards on defining and disclosing segments in a government's financial statements. Government organizations that apply these standards are encouraged to provide the disclosures established by this section when their operations are diverse enough to warrant such disclosures.

12. Sources of Revenues

| | 2020 | 2019 |
|-------------------|---------------------|---------------------|
| Municipal levies | \$ 873,983 | \$ 1,244,631 |
| Provincial grants | 307,879 | 451,754 |
| Permits and fees | 938,585 | 793,363 |
| Other | 703,008 | 580,205 |
| Donations | 1,226 | 87,374 |
| | <u>\$ 2,824,681</u> | <u>\$ 3,157,327</u> |

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2020

13. Expenses by Object

| | 2020 | 2019 |
|---|---------------------|---------------------|
| Wages and benefits | \$ 1,872,772 | \$ 1,993,798 |
| Program related expenses (i) | 426,328 | 651,491 |
| Consulting and other professional fees | 95,640 | 132,380 |
| Occupancy expenses and utilities (i) | 68,021 | 67,771 |
| Insurance | 60,451 | 52,054 |
| Bank charges and interest on long-term debt | 36,267 | 26,856 |
| Travel | 29,275 | 49,433 |
| Equipment rental and purchases | 15,485 | 18,924 |
| Repairs and maintenance | 14,381 | 13,172 |
| Office | 11,434 | 18,061 |
| Training | 6,755 | 3,214 |
| Promotional expenses | 1,466 | 4,063 |
| Gain on disposal of capital assets | - | (103,335) |
| Amortization | 395,557 | 423,940 |
| | <u>\$ 3,033,832</u> | <u>\$ 3,351,822</u> |

14. Subsequent Events

Subsequent to year end the Authority is expected to close on a property acquisition transaction for \$88,100.

15. Uncertainty due to COVID-19

On March 11, 2020 the World Health Organization announced that the COVID-19 virus was a pandemic. The impact of this virus has been seen throughout the world including Canada. In fiscal year 2020, the Authority saw an increase in permit applications while they are also seeing a lot more interest from residents in southern Ontario, looking to buy property in the north. The Authority did not qualify for any COVID-19 relief funding while the work-force has been able to coordinate the rotation of staff being in the office and also working from home. As the pandemic continues, there could be further impact on the Authority and its major customers, suppliers and other third party business associates that could impact the timing and amounts realized on the Authority's assets and future funding. As of the date of approving these financial statements the impact, however, on the Authority in fiscal 2021 is not known.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO 2021-21

**Being a By-law to provide a general liability/property
insurance program for the Municipality of Powassan**

WHEREAS the Council of the Corporation of the Municipality of Powassan deems is desirable to enter into an agreement for the General Insurance and Risk Management Program of 2021;

NOW THEREFORE that the insurance program from Municipal Insurance Services Ltd. outlined on Appendix "A" attached be adopted and forms part of this by-law.

AND FURTHER that this insurance program be effective for one (1) year effective June 1, 2021.

READ a FIRST time, and considered **READ a SECOND** and **THIRD** time and passed as such in open Council, this, the 15th day of June, 2021 for the immediate wellbeing of the Municipality.

Mayor

CAO/Clerk-Treasurer

| | |
|-------------------------|------------|
| DATE OF COUNCIL MTG. | June 15/21 |
| AGENDA ITEM # | 10-1 |

MIS MUNICIPAL INSURANCE SERVICES



Municipal Insurance Renewal Proposal for The Corporation of the Municipality of Powassan

May 27, 2021

Presented by:

MIS Municipal Insurance Services
o/b Provenance Insurance Services Ltd.

In Partnership with
Public Sector Division
Jardine Lloyd Thompson Canada Inc.

This presentation is a condensed report of your insurance coverage. Nothing herein alters the terms, conditions and exclusions contained in the printed insurance contract.

1

Important – Please Note The Following

Duty of Disclosure

In addition to providing all basic information necessary to enable us to place the risk, you must ensure that you are complying with your legal duty of disclosure of all material matters relating to the risk. In particular, you must satisfy yourself as to the accuracy and completeness of the information you provide to insurers. In this respect, you must provide all information relating to the risk, whether favourable or not, which would influence the judgement of a prudent insurer in determining whether he will take the risk, and, if so, for what premium and on what terms. If all such information is not disclosed by you, insurers have the right to void the policy from its inception which may lead to claims not being paid.

Payment Terms

Premiums are due and payable on receipt of a Marsh invoice. Payment should be made immediately to avoid any possible cancellation for non-payment of premium.

Period of Validity of Quote

This offer remains open for acceptance by the Insured until the expiry of the current Municipal Insurance program policy (ies).

Breach of Warranty or Subjectivity

If any of the terms and conditions contained in this proposal are identified as a "warranty" or as a subjectivity to binding or continuing cover, you should be aware that if the terms of the warranty as stated are breached or the subjectivity is not met, insurers may have the right to void the applicable coverage and deny any resulting or subsequent losses as a result.

Underinsurance

It is important that all policy limits and amounts insured be reviewed carefully and at least annually to be certain they are adequate to provide full recovery in event of a loss.

Underwriting / Binding Authority

Certain portions of this quotation of cover have been provided by Marsh Canada Limited acting in an underwriting capacity on behalf of the Insurer who, under a binding authority agreement,

has given us authority to quote and confirm insuring terms, conditions and premiums. Marsh Canada Limited is not acting as an insurance broker in this instance and is not providing alternative terms or markets for the cover other than as quoted. For covers where Marsh Canada Limited does not act in an underwriting capacity nor has a binding authority agreement with the Insurer, coverage cannot be bound with those Insurers unless a request is made to the Insurer and confirmation of coverage is subsequently received by Marsh Canada Limited from the Insurer.

Material Changes From Expiring Policy

You should carefully note any items identified in the "Changes from Expiry" section under each coverage as they represent material changes in cover from your previous policy.

RISK AND CLAIMS INFORMATION

This proposal has been based on the risk and claims information provided and/or verified by you to Marsh Canada Limited. If any of this information is not correct or has changed in the interim, you must advise us immediately as the terms quoted may therefore be invalid and cover cannot be bound as quoted.

TAXES PAYABLE BY INSURED

The following taxes as prescribed by federal and/or local laws and regulations will apply to all or certain portions of the premiums quoted and will be charged by Marsh Canada Limited in addition to the premiums quoted:

Provincial Sales Tax

2

Summary of Coverage, Limits and Deductibles

| | |
|-------------------------|---|
| Name of Insured: | Corporation of the Municipality of Powassan |
| Policy Period: | June 1, 2021 to June 1, 2022 12:01 a.m. local time at the mailing address of the Named Insured |

Canadian Councils Liability

| | | |
|---------------------------------|--------------|--|
| Limits of Liability: | \$ 5,000,000 | General Liability (including Sudden And Accidental Pollution); any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period |
| Sub-Limits of Liability: | \$ 5,000,000 | Employers' Liability; any one Claim |
| | \$ 5,000,000 | Tenant Legal Liability; any one Occurrence |
| | \$ 5,000,000 | Employee Benefit Liability; any one Claim |
| | \$ 5,000,000 | Incidental Medical Malpractice; any one Claim Retroactive Date: 11/15/1993 |
| | \$ 50,000 | Voluntary Medical Payments; any one Claim and in the Annual Aggregate during the Policy Period |
| | \$ 2,000,000 | Forest Fire Fighting Expense; any one Occurrence and in the Annual Aggregate during the Policy Period |
| | \$ 50,000 | Voluntary Payment for Property Damage; any one Occurrence and in the Annual Aggregate during the Policy Period |
| | \$ 250,000 | Incidental Garage Operations; any one Occurrence and in the Annual Aggregate during the Policy Period |
| | \$ 100,000 | Municipal Marina Legal Liability; any one Pleasure Craft |
| | \$ 1,000,000 | Municipal Marina Legal Liability; in the Annual Aggregate for Legal Liability for Property Damage during the Policy Period |
| | \$ 500,000 | Wrongful Dismissal (Legal Expense); any one Claim and in the Annual Aggregate during the Policy Period |
| | \$ 100,000 | Conflict of Interest Reimbursement Expenses; any one Claim |
| | \$ 100,000 | Legal Expense Reimbursement Expenses; any one Claim and |
| | \$ 500,000 | Legal Expense Reimbursement Expenses; in the Annual Aggregate during the Policy Period |

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| | \$ 5,000,000 | Non-Owned Automobile (including Contractual Liability for Hired Autos); any one Occurrence |
| | \$ 250,000 | Legal Liability for Damage to Hired Autos; any one Occurrence |
| | \$ 5,000,000 | Wrap-up Liability – Difference in Conditions and Difference in Limits; any one Occurrence |
| Endorsements: | \$ 5,000,000 | Municipal Errors and Omissions Liability; any one Claim and in the Annual Aggregate during the Policy Period Retroactive Date: Unlimited |
| | \$ 2,500,000 | Environmental Impairment Liability; any one Claim and Retroactive Date: Unlimited |
| | \$ 5,000,000 | Environmental Impairment Liability; in the Annual Aggregate during the Policy Period Retroactive Date: Unlimited |
| | \$ 250,000 | Abuse / Molestation Liability; any one Claim and Retroactive Date: 6/1/2008 |
| | \$ 500,000 | Abuse / Molestation Liability; in the Annual Aggregate during the Policy Period Retroactive Date: 6/1/2008 |
| | \$ | Voluntary Compensation; As per Endorsement No. 4 – Schedule of Benefits |
| | \$ 5,000,000 | Police Officer Assault; any one Occurrence |
| Deductibles: | \$ 10,000 | Public Entity General Liability; any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period |
| | | any one Occurrence / per Claimant in respect of Sewer Back-up |
| | \$ 10,000 | Extensions of Coverage; per Occurrence / per Claimant for all Extensions of Coverage except: |
| | \$ NIL | Extensions of Coverage; with respect to Non-Owned Automobile Liability, Conflict of Interest and Legal Expense Reimbursement As per Endorsement No. 4 – Schedule of Benefits for Voluntary Compensation |
| | \$ 1,000 | Extensions of Coverage; with respect to Legal Liability for Damage to Hired Autos |
| | \$ 10,000 | Extensions of Coverage; with respect to Wrongful Dismissal (Legal Expense) |
| | \$ 10,000 | Municipal Errors and Omissions Liability; any one Claim |
| | \$ 10,000 | Environmental Impairment Liability; any one Claim |
| | \$ 10,000 | Abuse / Molestation Liability; any one Claim |
| | \$ 10,000 | Police Officer Assault; any one Occurrence |
| Endorsement: | COMMUNICABLE DISEASE ENDORSEMENT (INDEMNITY - LIMITED) | |
| | 1. Regardless of any provision to the contrary, the policy excludes any amount for which the insurer would otherwise be liable directly or indirectly caused by, resulting from, arising out of, in connection with, attributable to, or occurring concurrently or in any sequence with: | |

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| | <p>1.1.a Communicable Disease;</p> <p>1.2. the fear or threat (whether actual or perceived) of a Communicable Disease;</p> <p>1.3. the costs to clean-up, detoxify, remove, monitor or test for the actual, alleged, perceived or suspected presence of a Communicable Disease; or</p> <p>1.4. the insured's compliance or non-compliance with any advice, guidance, regulation, order, decree or law issued by a Public Authority in response to a Communicable Disease.</p> <p>2. As used herein, a Communicable Disease means any disease which can be transmitted by means of any substance or agent where:</p> <p>2.1 the substance or agent includes, but is not limited to, a virus, bacterium, parasite or other organism or any mutation or variation thereof, whether deemed living or not;</p> <p>2.2 the method of transmission, whether direct or indirect, includes but is not limited to, airborne transmission, bodily fluid transmission, transmission from or to any surface or object, solid, liquid or gas, or transmission between organisms; and</p> <p>2.3 the disease, substance or agent can cause or threaten bodily injury, illness, emotional distress, damage to human health, human welfare or property damage; regardless of the frequency or severity of an outbreak, or the size of the geographic area in which an outbreak is observed.</p> <p>3. This exclusion shall not apply to any amount for which the insurer would be liable under the policy but for the existence of clauses 1.1 to 1.4 of this endorsement, subject to clauses 4 and 5 below.</p> <p>4. Any amount payable by the insurer under clause 3 of this endorsement shall be sub-limited to \$1,000,000 each and every Claim and \$1,000,000 in the aggregate for all Claims.</p> <p>5. For the purposes of clause 3, the insured shall be liable to pay a self-insured retention of \$25,000 each and every Claim.</p> <p>6. For the purposes of this endorsement:</p> <p>6.1 Claim shall mean any amount for which the insurer would be liable during the Policy Period and then only if the Claim is first made against the Insured during the Policy Period; and</p> <p>6.2 Public Authority shall mean any national, regional, local or municipal government or any national or international organisation with the responsibility to promote or protect public health.</p> <p>Clause: [CDIL092020]</p> <p>However, exclusion to apply absolutely in respect of:</p> <ul style="list-style-type: none"> i. child services or childcare, long term care, senior care or care home operations ii. all medical facilities, hospitals, medical centres or clinics whether permanent, semi-permanent or temporary iii. any current or future testing, treatment, vaccination or other centres related to the coronavirus pandemic, SARS, SARS Cov-2 or any variation or subsequent variation thereof iv. homeless shelters |
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- v. prisons, jails, detention centers, holding cells, correctional services, juvenile correctional facilities
- vi. any supply of PPE, medical equipment, ventilators, testing equipment or beds related to or intended for use in i. through to iv. Above.

CYBER EXCLUSION (OTHER THAN BODILY INJURY OR PROPERTY DAMAGE)

(for attachment to International Liability forms)

1. Notwithstanding any provision to the contrary within this Policy or any endorsement thereto, this Policy excludes any Cyber Loss.
2. If the Underwriters allege that by reason of this exclusion any Cyber Loss sustained by the Insured is not covered by this Policy, the burden of proving the contrary shall be upon the Insured.

However, this Exclusion does not apply in respect of liability for:

- a. any ensuing accidental injury (other than mental injury, mental anguish or mental disease); or
- b. any accidental Damage (other than loss of or damage to data in any form or to any software or programs of any type.

Definitions

For the purposes of this Exclusion:

1. Cyber Loss means all actual or alleged Injury or Damage or any other injury or damage of any kind, or any loss, liability, compensation, or statutory fine or penalty or any other cost or expense whatsoever, directly or indirectly caused by, contributed to by, resulting from, arising out of or in connection with any Cyber Incident.
2. Cyber Incident means:
 - 2.1 an unauthorised or malicious act or series of related unauthorised or malicious acts, regardless of time and place, or the threat or hoax thereof; and/or
 - 2.2 a failure to act, any error or omission or accident or series of related failures to act, errors or omissions or accidents; and/or
 - 2.3 a breach of duty, statutory duty or regulatory duty or trust or series of related breaches of duty, statutory duty or regulatory duty or trust;

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| | <p>involving access to, processing of, use of or operation of any Computer System or any data by any person or group(s) of persons.</p> <p>3. Computer System means any computer, hardware, software, information technology and communications system or electronic device, including any similar system or any configuration of the aforementioned and including any associated input, output or data storage device, networking equipment or back up facility.</p> <p>Excluding Communicable disease absolutely in respect of Long Term Care/Senior Care Operations</p> <p>Excluding D&O for-profit entities or commercial subsidiaries, unless otherwise agreed</p> <p>Excluding ASTs (above ground tanks) >25 years</p> <p>Excluding USTs (underground tanks) which are either >20 years old or single skinned</p> <p>Excluding closed landfill operations, unless ongoing active monitoring is in place</p> <p>Subject to schedule of tanks to be held on file and tanks not seen are not covered</p> |
| Policy Form: | EK2004502 B0901EK2004502000 |
| Insurer(s) and Proportion of Participation(s): | Certain Lloyd's Underwriters (Syndicate 1886) – 100% |
| Subject To: | <p>1. Environmental Impairment Liability - A list of Aboveground and Underground storage tanks is required along with evidence of appropriate results, to be reviewed and approved by the Insurer. Once approved, USTs will be endorsed onto the policy.</p> <p>2. Completion of Casualty Questionnaire/Waiver and COVID Questionnaire</p> <p>3. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2021</p> |
| Changes from Expiring Policy: | <p>Deductible increased from \$5,000 to \$10,000</p> <p>Communicable Disease Endorsement (Indemnity – Limited)</p> <p>Excluding D&O for-profit entities or commercial subsidiaries, unless otherwise agreed</p> <p>Cyber Exclusion (Other Than Bodily Injury or Property Damage) as per EK2004502 Wording</p> <p>Deductible for Wrongful Dismissal increased from \$5,000 to \$10,000</p> |

Canadian Councils Umbrella Liability (First Layer)

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| Limit of Coverage: | \$ 20,000,000 | any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations |
| | \$ 20,000,000 | any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability |
| | \$ 20,000,000 | any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability |
| Excess if Underlying Coverage(s) and Limit(s): | \$ 5,000,000 | General Liability; any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement and in the Aggregate in respect of Products and Completed Operations during the Policy Period |
| | \$ 5,000,000 | Incidental Medical Malpractice; any one Claim |
| | \$ 5,000,000 | Municipal Errors and Omissions; in the Annual Aggregate |
| | \$ 5,000,000 | Employer's Liability and Tenant's Legal Liability; any one Occurrence |
| | \$ 5,000,000 | Employee Benefits Liability; any one Claim |
| | \$ 5,000,000 | Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence |
| | \$ 5,000,000 | Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence |
| | \$ 5,000,000 | Transit Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence |
| | \$ 5,000,000 | Garage Automobile Liability (OAF/SAF 4) (Aviva Insurance Company of Canada); any one Occurrence |
| | \$ 10,000,000 | Medical Malpractice Liability for Emergency Medical Technicians and Paramedics specifically insured under Primary Policy HCI 2008 Hospitals Master Policy (Aviva Insurance Company of Canada).; any one Claim |
| Retained Limit: | \$ Nil | |
| Endorsements: | Endorsement #1 - Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7 | |
| Policy Form: | EK2004498 | B0901EK2004498000 |
| Insurer(s) and Proportion of Participations(s): | Certain Lloyd's Underwriters (Syndicate 1886) – 100% | |
| Subject To: | 1. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2021 | |
| Changes from Expiring Policy: | | |

Canadian Councils Umbrella Liability (Second Layer)

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| Limit of Coverage: | \$ 25,000,000 | any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations |
| | \$ 25,000,000 | any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability |
| | \$ 25,000,000 | any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability |
| Excess if Underlying Coverage(s) and Limit(s): | \$ 25,000,000 | General Liability; any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement and in the Aggregate in respect of Products and Completed Operations during the Policy Period |
| | \$ 25,000,000 | Incidental Medical Malpractice; any one Claim |
| | \$ 25,000,000 | Municipal Errors and Omissions; in the Annual Aggregate |
| | \$ 25,000,000 | Employer's Liability and Tenant's Legal Liability; any one Occurrence |
| | \$ 25,000,000 | Employee Benefits Liability; any one Claim |
| | \$ 25,000,000 | Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence |
| | \$ 25,000,000 | Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence |
| | \$ 25,000,000 | Transit Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence |
| | \$ 25,000,000 | Garage Automobile Liability (OAF/SAF 4) (Aviva Insurance Company of Canada); any one Occurrence |
| Retained Limit: | \$ Nil | |
| Endorsements: | Endorsement #1 - Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7 | |
| Policy Form: | EK2004498 | B0901EK2004501000 |
| Insurer(s) and Proportion of Participations(s): | Certain Lloyd's Underwriters (Syndicate 1886) – 100% | |
| Subject To: | 1. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2021 | |
| Changes from Expiring Policy: | | |

Combined Physical Damage & Machinery Breakdown

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| Coverage: | Property Of Every Description – All Risks of Direct Physical Loss or Direct Physical Damage (Subject to Policy Exclusions) | |
| Limits: | \$ 27,958,599 | Blanket Limit of Loss on Blanket Property of Every Description including Machinery Breakdown |
| | \$ 25,000 | Computer/Electronic Data Processing (Included in Blanket Limit) |
| | \$ 140,611 | Landfill Shed & Waste Disposal Site Garage and Office (Not Included in Blanket Limit) |
| | \$ 1,344,948 | Movable/Contractors Equipment/Tools (Not Included in Blanket Limit) |
| Extensions of Coverage: | The Limits shown below are included in the Blanket Limit shown above: | |
| | \$ 500,000 | Valuable Papers; |
| | \$ 500,000 | Extra Expense; |
| | \$ 500,000 | Accounts Receivable; |
| | \$ 500,000 | Gross Rentals; |
| | \$ 500,000 | Computer Media; |
| | \$ 25,000 | Fine Arts (Agreed Value); |
| | The Limits shown below are in addition to the Blanket Limit shown above: | |
| | \$ 1,000,000 | Newly Acquired Property; |
| | \$ 1,000,000 | Buildings in the Course of Construction; |
| | \$ 500,000 | Property in Transit; |
| | \$ 1,000,000 | Unnamed Locations; |
| | \$ 500,000 | Expediting Expense; |
| | \$ 300,000 | Business Interruption – Profits; Subject to maximum of \$25,000 per month |
| | \$ 1,000,000 | Contingent Business Interruption; |
| | \$ 100,000 | Fire Extinguishing Materials and Fire Fighting Expense; |
| | \$ 500,000 | Professional Fees; |
| | \$ 10,000 | Master Key; |
| | \$ 100,000 | Land and Water Pollution Clean Up Expense; |
| | \$ 100,000 | Stock Spoilage; |
| | \$ 100,000 | Consequential Damage; |
| | \$ 1,000,000 | Off Premises Service Interruption; |
| | \$ 100,000 | Exhibition Floater; |
| | \$ 500,000 | Ammonia Contamination; |
| | \$ 500,000 | Water Escape; |
| | \$ 500,000 | Hazardous Substance; |
| | \$ 5,000 | Property of Councillors', Board Members' and Employees'; any one loss (\$25,000 maximum annual policy limit) |

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| Endorsements: | |
| Deductible(s): | <p>\$ 10,000 each Occurrence for All Losses except</p> <p>\$ 100,000 each Flood loss</p> <p>10% of total loss or \$100,000 minimum, whichever is greater, each Earthquake occurrence</p> <p>\$ 1,000 each Fine Art loss</p> |
| Policy Form: | Municipal Insurance Program - Master Policy (January 1, 2021) |
| Insurer(s) and Proportion of Participations(s): | <p>Physical Damage:</p> <p>Aviva Insurance Company of Canada – 70%</p> <p>Zurich Insurance Company of Canada – 30%</p> <p>Machinery Breakdown:</p> <p>Aviva Insurance Company of Canada – 100%</p> |
| Subject To: | <p>1. Detailed COPE information for all locations over \$1,000,000 values, Completed Crime Application.</p> <p>2. Civic addresses including postal codes for all locations. Fine Arts, EDP and CEF Schedules.</p> <p>3. Schedule of Miscellaneous Tools and Contractors Unlicensed Equipment.</p> <p>4. All cooking facilities are ULC wet chemical compliant with semi-annual maintenance contract and Class K portable extinguisher.</p> <p>5. Unless specifically agreed, all heritage properties are covered for Replacement Cost only. For Heritage Replacement Cost, a professional appraisal must be provided for approval by the insurer.</p> <p>6. All locations may be subject to Engineering Inspection. No Coverage for Any New Construction on a Builder's Risk, Full underwriting of Key Locations Required and Subject to Inspection.</p> <p>7. Terms will remain as indicated subject to no claims deterioration as of effective date June 01, 2021</p> <p>8. All Bridges/Culverts Must be Identified and Separated out of the Blanket POED Limit. Any Bridges, recycling Facilities and/or Vacant Properties are not Included in the Blanket Limit and will be Settled on an Actual Cash value basis with Fire and EC Cover - Vandilism and Malicious Acts Exclusion will Apply after 90 Day Vacancy Permit.</p> <p>9. All Vacant Properties Must be Identified with Completed Vacancy Applications. Confirmation of no Vacant properties</p> <p>10. All facilities that are equipped with commercial cooking equipment are required to have wet chemical special extinguishing systems, installed in accordance with section 6.8.1 of the Ontario Fire Code and NFPA 17A. The inspection and maintenance of this systems is referenced in 6.8.2 of the Ontario Fire Code and includes a 6-month service by a qualified service technician.</p> <p>11. Confirmation of building systems and roof have been inspected, updated, replaced or repaired as required for buildings older than 40 years.</p> |
| Changes from Expiring Policy: | <p>Definition of Occurrence Added</p> <p>Flood Loss deductible increased from \$50,000 to \$100,000</p> |

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| | <p>Earthquake Deductible increased from 5% of total loss or \$100,000 each earthquake occurrence to 10% of total loss or \$100,000 each earthquake occurrence</p> <p>Territory amended to Canada only and property while in Transit</p> <p>Transmission and Distribution Lines situated beyond 1500 meters of Premises Insured Excluded</p> <p>Livestock Excluded</p> <p>Loss arising from Weapons of Mass Destruction Excluded</p> <p>Contagious Disease Exclusion Endorsement</p> <p>Cyber Risk/Computer Hacking Exclusion Endorsement</p> <p>Interruption by Civil Authority reduced from 8 weeks to 2 weeks</p> <p>Ingress and Egress amended</p> |
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Comprehensive Crime

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| Limits: | \$ 1,000,000 | Employee Dishonesty – Form A |
| | \$ 200,000 | Broad Form Loss of Money (Inside Premises) |
| | \$ 200,000 | Broad Form Loss of Money (Outside Premises) |
| | \$ 200,000 | Money Orders & Counterfeit Paper Currency |
| | \$ 1,000,000 | Depositors Forgery |
| | \$ 200,000 | Professional Fees / Audit Expenses |
| | \$ 200,000 | Computer Fraud or Funds Transfer Fraud |
| Endorsements: | | |
| Deductible(s): | \$ Nil per Loss | |
| Policy Form: | Master Crime Wording (April 2012) | |
| Insurer(s) and Proportion of Participations(s): | Aviva Insurance Company of Canada – 100% | |
| Subject To: | 1. Bank Accounts NOT being reconciled by the same person(s) authorized to deposit and withdraw funds. 2. All cheque requisitions and issued cheques containing dual signatures. If the above is not part of your internal Financial controls, please provide explanation(s). 3. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2021 | |
| Changes from Expiring Policy: | | |

Automobile Insurance (ON)

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| Limits: | \$ 5,000,000 Limits as stated in the Policy Limits as stated in the Policy Limits as stated in the Policy | Liability – Bodily Injury / Property Damage; Accident Benefits – Basic Benefits; Uninsured Automobile; Direct Compensation – Property Damage; Loss or Damage – All Perils; |
| Deductible(s): | \$ Nil As stated in Policy As stated in Policy \$ Nil \$ Nil \$ 2,500 | Liability – Bodily Injury / Property Damage; Accident Benefits – Basic Benefits; Accident Benefits – Options, None Selected Uninsured Automobile; Direct Compensation – Property Damage; Loss or Damage – All Perils; |
| Endorsements: | OPCF 3 Drive Government Automobiles Endorsement SEF 4A Permission to Carry Explosives OPCF 4B Permission to Carry Radioactive Material OPCF 5 Permission to Rent or Lease OPCF 6A Permission to Carry Paying Passengers for Compensation Endorsement OPCF 6C Public Passenger Vehicles Endorsement OPCF 8 Property Damage Reimbursement Additional Endorsements: OPCF 9 Marine use Excluded (Amphibious Automobiles) OPCF 19 Limitation of Amount Endorsement OPCF 19A Valued Automobile(s) Endorsement OPCF 20 Loss of Use Endorsement - Limit: \$1,000 per occurrence (Applicable only to Private Passenger Vehicles and Light Commercial Vehicles) OPCF 21B Blanket Fleet Endorsement – No Annual Adjustment OPCF 22 Damage to Property of Passengers Endorsement OPCF 24 Freezing of Fire-Fighting Apparatus OPCF 30 Excluding Operation of Attached Machinery Endorsement OPCF 31 Non-Owned Equipment OPCF 32 Use of Recreational Vehicles by Unlicensed Drivers OPCF 40 Fire and Theft Deductible Endorsement OPCF 43R Removing Depreciation Deduction – 24 Months New OPCF 44 Family Protection Endorsement OPCF 47 Agreement Not to Rely on SABS Priority of Payment Rules OPCF 48 Added Coverage to Offset Tort Deductibles | |

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| | Inappropriately Licensed Driver Coverage Notice of Cancellation Ninety (90) Days Tarmac Exclusion |
| Policy Form: | Provincial Statutory Owners Policy |
| Insurer(s) and Proportion of Participations(s): | Aviva Insurance Company of Canada – 100% |
| Subject To: | 1. Provision of updated Vehicles Schedule and Drivers List to insurer 2. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2021 |
| Changes from Expiring Policy: | |

Councillors' Accident Coverage

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| Limits of Coverage: | \$ 200,000 Principle Sum |
| Included Coverage: | Number of Councillors: 5 24 Hour Coverage Based on 5 Members Out of Province Emergency Medical Coverage for 15 days including Spouse's Coverage |
| Endorsements: | |
| Policy Form: | Insurers Standard Form |
| Insurer(s) and Proportion of Participations(s): | AIG Insurance Company of Canada – 100% |
| Subject To: | 1. \$2,500,000 Aggregate Limit of Indemnity Per Accident 2. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2021 |
| Changes from Expiring Policy: | |

Volunteer Fire Fighters' Accident Coverage

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| Limits of Coverage: | \$ 200,000 | While on Duty Only Coverage; Principle Sum |
| | \$ 300 | Disability Benefit 1st 4 weeks; |
| | \$ 500 | Disability Benefit after 4 weeks: |
| Endorsements: | | |
| Policy Form: | Insurers Standard Form | |
| Insurer(s) and Proportion of Participations(s): | AIG Insurance Company of Canada – 100% | |
| Subject To: | 1. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2021 | |
| Changes from Expiring Policy: | | |

LCIS – Annual Low Risk Events Liability

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| Limits of Coverage: | \$ | 5,000,000 | Bodily Injury & Property Damage any one Occurrence |
| | \$ | 5,000,000 | Products & Completed Operations Aggregate |
| | \$ | 2,000,000 | Personal Injury & Advertising Liability |
| | \$ | 10,000 | Medical Payments per Person |
| | \$ | 50,000 | Medical Payments per Accident |
| | \$ | 5,000,000 | Tenant's Legal Liability |
| | \$ | 5,000,000 | Incidental Medical Malpractice Liability |
| | \$ | 2,000,000 | Non-Owned Automobile Liability |
| | \$ | 50,000 | SEF 94 – Legal Liability for Damage to Non-Owned Autos |
| | \$ | 1,000,000 | Fire Fighting Expense Liability |
| Endorsements: | Liquor Liability | | |
| | Vendor Liability Extension Endorsement | | |
| | USA Jurisdiction | | |
| | Fire Fighting Expense Liability | | |
| | Security Default Cancellation Clause | | |
| | Service of Suit Clause (Canada) (Action Against Insurer) | | |
| | Notice Concerning Personal Information | | |
| | Notice to Insureds | | |
| | Lloyd's Underwriters Policyholder's Complaint Protocol | | |
| | Intention for AIF to bind Clause | | |
| | Sanction Limited and Exclusion Clause | | |
| Deductible: | \$ | 1,000 | per Loss but only with respect to Property Damage Liability, Tenant's Legal Liability and SEF 94 – Legal Liability for Damage to Non-Owned Autos |
| Policy Form: | LCIS GL 2018 | | |
| Insurer(s) and Proportion of Participations(s): | Certain Lloyd's Underwriters (Syndicate 1886) – 100% | | |
| Subject To: | 1. Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2021 | | |
| | 2. Provision of an updated Annual Low Risk Events Liability Application | | |
| Changes from Expiring Policy: | | | |

Cyber Liability – New Policy Quote

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| Cyber Incident Response: | \$ 1,000,000 | Incident Response Costs per Claim |
| | \$ 1,000,000 | Legal and Regulatory Costs per Claim |
| | \$ 1,000,000 | IT Security and Forensic Costs per Claim |
| | \$ 1,000,000 | Crisis Communication Costs per Claim |
| | \$ 1,000,000 | Privacy Breach Management Costs per Claim |
| | \$ 1,000,000 | Third Party Privacy Breach Management Costs per Claim |
| | \$ 50,000 | Post Breach Remediation Costs per Claim (maximum 10% of all sums CFC has paid as a direct result of the cyber event) |
| Cyber Crime: | \$ 250,000 | Funds Transfer Fraud per Claim |
| | \$ 250,000 | Theft of Funds Held in Escrow per Claim |
| | \$ 250,000 | Theft of Personal Funds per Claim |
| | \$ 1,000,000 | Extortion per Claim |
| | \$ 250,000 | Corporate Identity Theft per Claim |
| | \$ 250,000 | Telephone Hacking per Claim |
| | \$ 50,000 | Push Payment Fraud per Claim |
| System Damage and Business Interruption: | \$ 250,000 | Unauthorized Use of Computer Resources per Claim |
| | \$ 1,000,000 | System Damage and Rectification Costs per Claim |
| | \$ 1,000,000 | Income Loss and Extra Expense per Claim (sub-limited to \$1,000,000 in respect of System Failure) |
| | \$ 100,000 | Additional Extra Expense per Claim |
| | \$ 1,000,000 | Dependent Business Interruption per Claim (sub-limited to \$1,000,000 in respect of System Failure) |
| | \$ 1,000,000 | Consequential Reputational Harm per Claim |
| | \$ 25,000 | Claim Preparation Costs per Claim |
| Network Security and Privacy Liability: | \$ 1,000,000 | Hardware Replacement Costs per Claim |
| | \$ 1,000,000 | Network Security Liability Aggregate, including Costs and Expenses |
| | \$ 1,000,000 | Privacy Liability Aggregate, including Costs and Expenses |
| | \$ 1,000,000 | Management Liability Aggregate, including Costs and Expenses |
| | \$ 1,000,000 | Regulatory Fines Aggregate, including Costs and Expenses |
| Media Liability: | \$ 1,000,000 | PCI Fines, Penalties and Assessments Aggregate, including Costs and Expenses |
| | \$ 1,000,000 | Defamation Aggregate, including Costs and Expenses |
| | \$ 1,000,000 | Intellectual Property Rights Infringement Aggregate, including Costs and Expenses |
| Court Attendance Costs: | \$ 100,000 | in the Aggregate (sub-limited to \$2,000 per day) |

| | | | |
|--|---|--------|---|
| Endorsements: | Marsh Public Sector Special Amendatory Clause | | |
| Continuity Date: | 6/1/2008 | | |
| Deductible: | \$ | 10,000 | each Claim for All Losses, except: |
| | \$ | 10,000 | each Claim, including costs and expenses, for Network Security & Privacy Liability and Media Liability Losses |
| | \$ | 10,000 | each Claim for System Damage and Rectification Costs Losses |
| | \$ | NIL | each Claim for Incident Response Costs Losses |
| | \$ | NIL | each Claim for Claim Preparation Costs Losses |
| | \$ | NIL | each Claim for Court Attendance Costs Losses |
| | \$ | NIL | each Claim for Post Breach Remediation Costs Losses |
| Policy Form: | Cyber, Private Enterprise (CAN) v3.0 | | |
| Insurer(s) and Proportion of Participations(s): | CFC Underwriting Ltd. – 100% | | |
| Subject To: | 1. Terms will remain as indicated subject to no claims deterioration as of effective date January 0, 1900 | | |
| Changes from Expiring Policy: | | | |

Premium Summary

| | |
|--|--|
| Total Annual Premium: (Options Not Included) | \$ 162,174 plus any applicable provincial sales tax |
|--|--|

Municipal Options

| | |
|-------------------------|---|
| Cyber Liability: | \$2,000,000 Claim Limit \$10,000 Deductible Premium \$5,150 Policy Fee \$250 |
|-------------------------|---|

Acceptance of Municipal Insurance Program Proposal

To: Marsh Canada Limited
Public Sector Division
120 Bremner Boulevard, Suite 800
Toronto, Ontario Canada M5J 0A8
Telephone: 416 868 2600

Policy Term (mm/dd/yy): June 1, 2021 to June 1, 2022

We agree with the underwriting and claims information submitted and to the terms quoted in the Municipal Insurance Program proposal. This is your authority to proceed with binding cover(s) as outlined in the Municipal Insurance Proposal effective the date(s) noted above. We have also noted below our choice of any optional items in the Insurance Proposal as well as any specific instructions.

Indicated below are our instructions regarding any optional coverages shown in the insurance proposal.

Optional Coverages / Specific Instructions:

Signed on Behalf of Corporation of the Municipality of Powassan

Authorized Signature

Date

Please print the name of the person signing above

Implementation of Limit of Liability:

In no event shall either party be liable for any indirect, special, incidental, consequential or punitive damages or for any lost profits arising out of or relating to any services provided by Marsh or its affiliates. The aggregate liability of Marsh, its affiliates and its and their employees to you or your affiliates arising out of or relating to the provision of services by Marsh or its affiliates shall not exceed \$10 million. This provision applies to the fullest extent permitted by applicable law.

Marsh Role

Marsh is serving as your broker in placing your insurance coverage(s) referenced above. Marsh may receive different forms of compensation that relate directly or indirectly to your placements. Since Marsh's compensation may vary depending on the insurance program that you choose, Marsh is providing you with information to help you evaluate potential conflicts of interest. Marsh may be compensated by commissions based on the sale of insurance. Commissions may vary depending on a number of factors, including the insurance purchased and the insurer selected. The commissions that Marsh or its affiliates may collect on the quotes Marsh obtained on your behalf are itemized below.

Insurer Consulting Compensation

Marsh receives separate compensation from insurers for providing consulting, data analytics or other services. The services are designed to improve the offerings available to our clients, assist insurers in identifying new opportunities, and enhance insurers' operational efficiency. The scope and nature of the services vary by insurer and by geography. This compensation can be paid in the form of a fixed fee, a percentage of premium, or a combination of both. It is in addition to and will not be credited against any fee payable to Marsh and will not be subject to any cap on commissions payable to Marsh.

Corporate Compensation Other Information

Marsh & McLennan Companies, Inc. and its subsidiaries have direct and indirect investments in insurance and reinsurance companies and have contractual arrangements with certain insurers and wholesale brokers. For further information regarding the matters discussed below, Marsh income disclosure statement, and premium finance, please visit <http://canada.marsh.com/AboutUs/AboutMarsh/articleType/ArticleView/articleId/4466/Disclosure.aspx>

Facilities

Marsh UK operates facilities with certain insurers that provide insurance capacity, including Quota Share arrangements and Placement Plus facilities. Marsh UK receives flat fee compensation from the insurers for the services it provides them in connection with the establishment and administration of these facilities. These fees are in addition to and not credited against any compensation payable to Marsh by a client. For a list of these facilities and insurers, see: <http://uk.marsh.com/AboutUs/LeadingtheWayinTransparency.aspx>



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Solicitor General

Office of the Solicitor General

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MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau du solliciteur général

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Tél. : 416 325-0408
MCSCS.Feedback@Ontario.ca



132-2021-404
By email

March 18, 2021

Dear Heads of Council and First Nations Chiefs:

I am writing to provide you with an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA).

As you may remember, in February 2020, the Ministry of the Solicitor General conducted seven regional roundtable sessions across the province. Discussions at these sessions focused on new OPP-related regulatory requirements under the CSPA. Municipalities and First Nation communities receiving policing services from the OPP were invited to learn more about new OPP-related legislative and regulatory requirements and provide the ministry with feedback to inform the development of related regulatory proposals. In addition, we heard from many of you through various letters and engagement opportunities, including meetings with the Association of Municipalities of Ontario MOU Table and Rural Ontario Municipal Association about what you would like your new OPP detachment board to look like.

In response to your feedback, an OPP detachment board framework has been developed that we hope will provide municipalities and First Nation communities receiving direct and/or supplemental services from the OPP the flexibility to create a board that reflects your community and local needs.

Under this framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board.

Municipalities and First Nations within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry. For example, after determining the composition of the detachment board(s), municipalities and First Nations within a detachment area may select one municipality or First Nation to complete and submit the proposal.

| | |
|----------------------|------------------|
| DATE OF COUNCIL MTG. | June 15/21 ...12 |
| AGENDA ITEM # | 11.1 |

Dear Heads of Council and First Nations Chiefs
Page 2

Proposals must meet base requirements set by the ministry, which include a minimum number of five members per board and a requirement that each board should be composed of 20% community representatives and 20% provincial appointees. To that end, municipalities and First Nations are not required at this time to identify the names of the individuals that will be participating on the detachment board. Rather, you are only asked to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.

To streamline and support the proposal process, the ministry has developed a digital form that can be accessed using the link included [here](#).

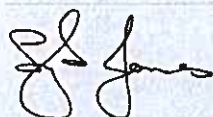
The ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support you in submitting a completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board then the ministry will determine the composition of the detachment board.

Completed proposals are to be submitted to the ministry by **Monday, June 7, 2021**.

We recognize the significant implications that the current COVID-19 emergency has had on municipalities and First Nations across the province. To this end, in addition to the written supporting material attached here, we are also pleased to work with you directly through virtual information sessions.

If you have questions related to OPP detachment boards under the CSPA, please contact Sarah Caldwell, Director of Community Safety and Intergovernmental Policy, at sarah.caldwell@ontario.ca. If you have questions about the proposal process or would be interested in a virtual information session, please contact Joanna Reading, Senior Policy Advisor, at joanna.reading@ontario.ca

Sincerely,



Sylvia Jones
Solicitor General

Enclosures

c: Chief Administrative Officers
Municipal Clerks

Q1: What are the key differences between the section 10 board framework under the *Police Services Act* (1990) (PSA) and OPP detachment board framework under the *Community Safety Policing Act, 2019* (CSPA)?

A1:

- The OPP currently polices 326 municipalities. Of these, only those under a section 10 agreement have access to civilian governance. This means there are 178 municipalities that do not participate on a board and as a result do not have access to civilian governance.
- Under the CSPA, all municipalities receiving OPP policing services will have the opportunity to participate on an OPP detachment board.
- In terms of the roles and responsibilities of board members, the role of OPP detachment boards will include additional responsibilities not required for section 10 boards under the PSA (1990) such as:
 - considering any community safety and well-being plan adopted by a municipality that receives policing from the detachment;
 - establishing local policies, in consultation with the detachment commander, with respect to policing in the area receiving policing from the detachment; and
 - ensuring local action plans prepared by the detachment commander address the objectives and priorities determined by the board.
- Under the CSPA, OPP detachment board members will be required to:
 - consult with the OPP Commissioner on the selection of a detachment commander;
 - monitor the performance of the detachment commander; and
 - provide an annual report to the municipalities and band councils served by the OPP.
- OPP detachment boards will also provide a venue for the municipalities and First Nations within a detachment area to coordinate and collaborate on strategies to address common issues that is not present under the PSA.

Q2: What does the transition to the new OPP detachment board framework mean for municipalities and First Nations currently receiving policing services by the OPP?

A2:

- Until the Act comes into force, the ministry will continue to renew section 10 agreements that are set to expire in 2021.
- However once the CSPA comes into force all existing section 10 agreements will be terminated, and Section 10 boards will be dissolved.
- To do this, the ministry is committed to providing sufficient time and adequate supports to municipalities currently participating on a Section 10 board or, in the case of municipalities that receive OPP policing without a formal agreement/contract (i.e. Section 5.1 municipality), a Community Policing Advisory Committees (CPAC) as they dissolve their current board structures and transition to the new OPP detachment board model.

Q3: When will the CSPA come into force?

A3:

- The ministry is working towards the act being proclaimed in early 2022.

Q4: Which municipalities and First Nations are included in the OPP detachment board framework?

A4:

- The OPP detachment board framework provides civilian governance to the municipalities and First Nations receiving policing from OPP detachments.
- More specifically, the framework includes 326 municipalities currently policed by the OPP.
- The First Nations included in this framework include the 43 First Nations that:
 - are directly policed by the OPP (i.e., zone policing without a funding agreement);
 - employ their own First Nations Constables but receive administrative support from the OPP (i.e., "OPP-Administered" policing under the Federal First Nations Policing Program (FNPP)); and
 - receive "OPP-Dedicated" policing (i.e. Stream Two agreements under the FNPP).

Q5: What role will municipalities and First Nations have with respect to the OPP Detachment Board proposal process?

A5:

- Municipalities and First Nations in each OPP detachment area will be required to submit one proposal indicating the composition of their board and the rationale for multiple boards and the composition of each additional board, if multiple boards are being recommended.
- The ministry will only accept one proposal per detachment.
- Municipalities and First Nations within a detachment will be required to work together and determine the approach for developing and submitting their proposal to the ministry.
 - For example, after determining the composition of the detachment board(s), the municipalities and First Nations within a detachment may select one municipality or First Nation to complete and submit the proposal.

Q6: What information is the ministry requesting in the proposal form?**A6:**

- Municipalities and First Nations within a detachment area will be required to submit a proposal indicating the composition of their board(s).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board. Rather, they will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- If a municipality and/or First Nation chooses not to participate on a detachment board and forfeits their seat, they will be required to indicate this in the proposal.

Q7: Factors to consider when requesting more than one detachment board.**A7:**

- The CSPA allows an OPP detachment to establish one, or more than one, OPP detachment board.
- Detachments that are considering requesting more than one detachment board should consider factors such as:
 - Geography (e.g. distance between municipalities and First Nations);
 - Variations in population size and;
 - The number of municipalities and First Nations within an OPP detachment; and
 - Service demands (e.g. calls for service)
- However, if proposing more than one OPP detachment board, municipalities and First Nations should also consider challenges associated with recruiting board members (e.g. inability to fill vacancies) and the costs associated with operating additional boards.

Q8: Will municipalities/First Nations that are receiving policing and/or supports and services by two OPP detachments be allowed to participate on both OPP detachment boards?**A8:**

- Yes. Municipalities and First Nations that are receiving policing and/or supports and services by two OPP detachments can participate on both OPP detachment boards, or can choose to participate on only one OPP detachment board.
- Representation must be determined in collaboration with the other municipalities and First Nations within the OPP detachment, as a consensus on the composition of the OPP detachment board is required.
- Municipalities that wish to be represented on both OPP detachment boards will be required to cover the costs associated with participating on two boards (i.e. operational costs).

Q9: What is considered a "completed" proposal?**A9:**

- Each detachment will be required to complete one proposal using the digital form provided by the ministry. The link to the digital form can be found here: [Ontario Provincial Police Board \(OPP\) Proposal Form](#).
- A completed proposal must be submitted using the digital form provided by the ministry and meet the minimum composition requirements provided by the ministry.
- The ministry will work with each detachment to obtain outstanding information/proposals and support them in submitting a completed proposal.
- If however in the end if a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board.

Q10: What support will the ministry provide municipalities and First Nations throughout the OPP detachment board proposal process?**A10:**

- Virtual information sessions, led by the ministry, will be made available upon request for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process.
- If your detachment is interested in a virtual information session, or have other inquiries related to the OPP detachment board proposal process, please forward your request to the ministry to Joanna Reading via email at Joanna.Reading@ontario.ca.

Q11: What is the purpose of provincial appointments on OPP Detachment Boards?**A11:**

- Provincial appointees will provide advice to the board as public representatives whose appointments are independent of municipal/band councils.
- However, to ensure members of the detachment board are reflective of the communities they serve, the municipalities/First Nation Chief and Councils will have the ability to nominate individuals for consideration as provincial appointees.

Q12: Will the government address the current backlog in provincial appointments?**A12:**

- We know there are concerns related to the number of vacant provincial appointments and the length of time these appointments remain unfilled
- We have made significant progress in reducing the backlog of provincial appointments. Since our government took office in 2018, we have filled approximately 124 provincial appointment vacancies on section 10 boards.
- We will continue to work with municipalities and First Nations to ensure provincial appointees are recruited and appointed in a timely manner.

Q13: Why are First Nations with Self-Administered Police Services not included in the OPP detachment board framework?**A13:**

- First Nations that receive policing from a Self-Administered First Nation Police Service (SA FNPS) are not included in the OPP detachment board framework as they are already represented on boards and/or have their own police governing authorities.
In addition, SA FNPS boards have existing relationships and alternate methods to communicate their input to the OPP with respect to supports and services the OPP provides to their communities.

Q14: Are there other civilian governance options for First Nation communities that are captured within the OPP detachment board framework?**A14:**

- As an alternative to participating on an OPP Detachment board, under the CSPA First Nations have the option to request to form a First Nation OPP Board.
- Where a First Nation or multiple First Nations has entered into an agreement with the Minister for the provision of policing and other specified services by the Commissioner, the First Nation(s) may request that the Minister constitute a First Nation OPP board.
- A First Nation OPP board would perform similar functions and responsibilities as an OPP Detachment board by providing advice and oversight over the policing services provided by the OPP to a First Nation community or communities.
 - This includes determining objectives and priorities, supporting development of the strategic plan, and advising the Detachment Commander with respect to policing provided to a First Nation community or communities.
 - A First Nation OPP board could also establish local policies, in consultation with the OPP, with respect to the detachment's provision of policing.
- Please contact Ashley O'Connell, Indigenous Engagement Unit, Ministry of the Solicitor General at Ashley.OConnell@ontario.ca for more information on requesting a First Nation OPP Board.

ADDITIONAL INFORMATION**Q15: What training will OPP detachment board members be required to complete?****A15:**

- Members cannot perform their duties or exercise any of their powers until they have successfully completed the training identified in the CSPA.
- More specifically, like all other boards and councils governed under the CSPA, OPP detachment board members will be required to successfully complete training with respect to:
 - human rights and systemic racism;
 - the diverse, multiracial and multicultural character of Ontario society;
 - the rights and cultures of Indigenous peoples; and
 - any other training prescribed by the Solicitor General.

Q16: Will municipalities be able to request enhanced OPP policing services (e.g., beyond basic "adequate and effective" policing) under the CSPA?**A16:**

- Under the CSPA, municipalities that receive policing from the OPP may enter into agreements for enhanced policing services.
- Municipalities will continue to be responsible for funding and implementing enhancements.

Q17: Once the CSPA is in force, will municipalities within a detachment receive one billing statement (i.e., a single invoice for the entire detachment)?**A17:**

- There will be no substantive changes to the billing process.
- Municipalities will continue to be billed individually.

Q18: Will there be an opportunity to provide additional feedback on other OPP-related matters for regulation?

A18:

- All OPP-related matters for regulation will be posted on the Ontario Regulatory Registry for public comment.

OPP DETACHMENT BOARD PROPOSAL PROCESS

FACT SHEET

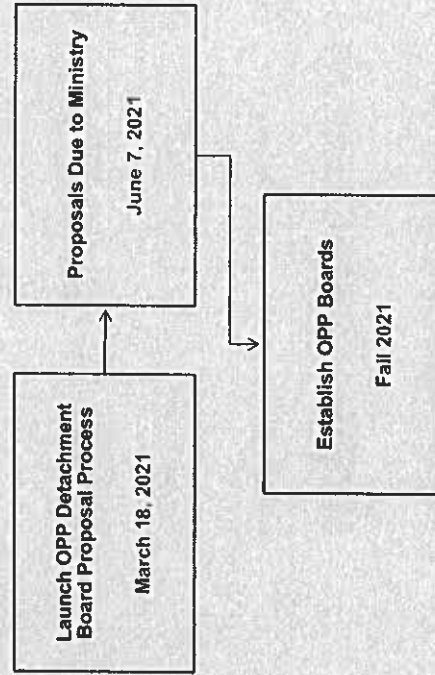


CONTEXT

- Ontario passed the *Comprehensive Ontario Police Services Act, 2019* (Bill 68) and established the *Community Safety and Policing Act, 2019* (CSP) which, once in force, will repeal the *Police Services Act, 1990* (PSA).
- Section 67 of the CSP requires there be an *Ontario Provincial Police (OPP) detachment board*, or *more than one OPP detachment board*, for each detachment of the OPP that provides policing in a municipality or in a First Nation community.
- The Ministry is required to develop a regulation related to the composition of each OPP detachment board. To achieve this, the ministry has developed an "OPP Detachment Board Framework".



TIMELINES



Ministry of the Solicitor General



FRAMEWORK

- The new **OPP Detachment Board Framework** will provide civilian governance to 326 municipalities and 43 First Nations including those that:
 - Are directly policed by the OPP;
 - Employ their own First Nations Constables but receive administrative support from the OPP; and
 - Receive "OPP Dedicated" policing (i.e. North Caribou Lake and Wapekeka First Nation).
- By enhancing civilian governance, the **OPP Detachment Board Framework** under the CSP will:
 - Ensure each municipality and First Nation receiving OPP services and supports has an opportunity to represent their local perspectives, needs, and priorities; and
 - Provide opportunities for municipalities and First Nations to collaborate on efforts to improve community safety.



PROCESS

- To ensure the objectives of the **OPP Detachment Board Framework** are met, the ministry has developed a flexible approach that allows municipalities and First Nations to determine the preferred composition of their detachment board(s) by submitting a proposal using a digital form provided by the ministry.
 - Link to Digital Form: [OPP Board Proposal Form](#)
- Municipalities and First Nations within a detachment will be required to work together to develop and submit **one proposal** indicating the composition of their board(s). The proposal must meet the minimum composition requirements established by the ministry (See [Page 2 & Qs and As](#)).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board but will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- The ministry will work with each municipality and First Nation to obtain outstanding information and provide support to ensure each detachment submits a completed proposal. However, a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board(s).
- The ministry is offering virtual information sessions for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process upon request.

CONFIDENTIAL

Ontario

✓ OPP DETACHMENT BOARD COMPOSITION REQUIREMENTS

MINIMUM REQUIREMENTS

| | |
|---------------------------|---|
| Minimum Size | 5 members |
| Maximum Size | None |
| Community Representatives | 20% Community Representation <ul style="list-style-type: none"> Province to appoint community representative(s) if municipal council/band council fail to appoint representatives by joint resolution. |
| Provincial Appointments | 20% Provincial Appointees |



CONTACT INFORMATION

| | |
|---|---|
| General Information/OPP Detachment Board Proposal Process | Community Safety and Intergovernmental Policy Branch Joanna Reading (Joanna.Reading@ontario.ca) |
| Civilian Governance Options for First Nations | Indigenous Engagement Unit Ashley O'Connell (Ashley.OConnell@ontario.ca) |

Maureen Lang

From: Jenny Leblond <j.leblond@chisholm.ca>
Sent: Thursday, April 29, 2021 4:13 PM
To: 'Peter Johnston'; 'Jason Trottier'; 'Cindy Pigeau'; 'Jason McMartin'; 'Joanne Montreuil'; francine.desormeau@mattawa.ca; Maureen Lang; admin@nipissingtownship.com
Subject: OPP North Bay, Mattawa, Powassan detachment board framework
Attachments: 132-2021-404 OPP Detachment Board Framework_SG Outgoing_English.pdf; OPP_DB_PROPOSAL_QA_EN.pdf; OPP_DB_PROPOSAL_FACTSHEET_EN.pdf

Importance: High

Follow Up Flag: Follow up
Due By: Thursday, May 6, 2021 1:00 PM
Flag Status: Flagged

Hi everyone,

Has anyone started talking about the new OPP detachment board framework? The deadline is June 7th.

The attachments, that I have included, you should have already seen in an email from MCSCS Feedback MCSCS.Feedback@ontario.ca on March 18th 2021.

I have spoken with Bill McMullen and he sent me how the district is set up now (see below).

North Bay, Mattawa, and Powassan Detachments:

The detachments provide policing services to seven organized municipalities or townships under contract, two townships under non-contract, and a large unorganized geographical area.

Contracts within our detachments:

- o Mattawa Group Police Services Board – Town of Mattawa, Mattawan Township, Papineau-Cameron Township, and Calvin Township
- o Township of Bonfield Police Services Board – Township of Bonfield
- o Municipality of East Ferris Police Services Board – Municipality of East Ferris
- o Municipality of Powassan Police Services Board – Municipality of Powassan

Non-contract locations:

- o Chisholm Township
- o Nipissing Township

This is just my opinion but I think we have two options:

Option 1 is:

- Group A – Mattawa, Mattawan, Pap-Cam, Calvin and Bonfield (Hwy 17 corridor)
- Group B – East Ferris, Chisholm, Powassan and Nipissing. (Hwy 11 corridor)

Option 2 is:

- Group A – Mattawa, Mattawan, Pap-Can, Calvin (East)
- Group B – Bonfield, East Ferris and Chisholm (Central)
- Group C – Powassan, Nipissing (West)

I don't want this to come off 'pushy' but we do need to start talking about if we want any say in what are district looks like.

Let me know you thoughts.

*Thanks,
Jenny*

Jennistine (Jenny) Leblond,
CAO Clerk-Treasurer
Township of Chisholm
2847 Chiswick Line, RR # 4
Powassan, ON P0H 1Z0
Phone: 705-724-3526 ext 203
Fax: 705-724-5099



John D. Elvidge
City Clerk

City Clerk's Office

Secretariat
Marilyn Toft
Council Secretariat Support
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Toronto, Ontario M5H 2N2

Tel: 416-392-7032
Fax: 416-392-2980
e-mail: Marilyn.Toft@toronto.ca
web: www.toronto.ca

**In reply please quote:
Ref.: 21-MM32.22**

May 19, 2021

Ms. Maureen Lang
Chief Administrative Officer-Clerk-Treasurer
Municipality of Powassan
250 Clark Street
P.O. Box 250
Powassan, Ontario
POH 1Z0

Dear Ms Lang:

**Subject: Member Motion Item 32.22
The Increasing Costs of Building Supplies Effect on The Economy (Ward All)**

Toronto City Council on May 5 and 6, 2021, adopted the following:

1. City Council request the City Manager to write to the Government of Ontario and the Government of Canada to address the increasing costs of building materials, particularly lumber, to determine if action is required to ease the costs locally.

2. City Council direct that a copy of City Council's decision be sent to the Municipality of Powassan and the Ontario General Contractors Association.

Yours truly,


for City Clerk

M. Toft/wg

Attachment

Sent to: Chief Administrative Officer-Clerk-Treasurer, Municipality of Powassan
President, Ontario General Contractors Association

c. City Manager

| | |
|----------------------|------------|
| DATE OF COUNCIL MTG. | June 15/21 |
| AGENDA ITEM # | 13-1 |

City Council

Member Motions - Meeting 32

| | | | | |
|---------|--------|---------|--|-----------|
| MM32.22 | ACTION | Adopted | | Ward: All |
|---------|--------|---------|--|-----------|

The Increasing Costs of Building Supplies Effect on The Economy - by Councillor Paul Ainslie, seconded by Councillor Michael Thompson

City Council Decision

City Council on May 5 and 6, 2021, adopted the following:

1. City Council request the City Manager to write to the Government of Ontario and the Government of Canada to address the increasing costs of building materials, particularly lumber, to determine if action is required to ease the costs locally.
2. City Council direct that a copy of City Council's decision be sent to the Municipality of Powassan and the Ontario General Contractors Association.

Summary

The Municipality of Powassan has recently voted to bring an issue to the attention of the Province of Ontario and the Government of Canada. Recently, the cost of lumber has drastically risen, cites Powassan Deputy Mayor Randy Hall "last year, a piece of 2x4 Grade A lumber sold for \$1.25, and one year later that same piece of lumber retails for more than \$9.00." Exports to the United States may play a significant factor in the sharp price increase.

As construction continues in Toronto during the COVID-19 pandemic, and the cost of building materials directly affects the costs to residents and those in the construction industry, I am asking Toronto City Council to echo the concerns raised by the Municipality of Powassan and ask the Province of Ontario and the Federal Government to address this concern.

Background Information (City Council)

Member Motion MM32.22

(<http://www.toronto.ca/legdocs/mmis/2021/mm/bgrd/backgroundfile-166306.pdf>)

June 3, 2021

Media Release

The Federation of Northern Ontario Municipalities (FONOM) would like to commend the Province of Ontario for taking a giant step forward in improving waste diversion and protecting the environment.

Today, Ontario's Environment Minister Jeff Yurek formally announced the final regulation to transition the Blue Box program from municipalities to producers. When fully implemented, this regulation will go a long way in addressing litter in our communities, reducing single-use plastics making their way into watercourses and expanding the Blue Box program into new communities in Northern Ontario.

"This regulation has been looked at by three consecutive governments. I would like to recognize Premier Ford and Minister Yurek for having the courage to introduce this regulation, which will not only benefit our environment but will remove the cost of the Blue Box program from property taxes," stated FONOM President Danny Whalen

FONOM has been actively working for nearly a decade with AMO, M3RC, OWMA, and municipal staff from across the province on the framework for this regulation. Additionally, FONOM's membership has been instrumental in ensuring that all Northern and Rural Ontario (excluding those in the far north) is included in the transition.

"I would like to applaud the team that AMO assembled from across the province," stated President Whalen. "Staff from the City of Toronto and other regions within southern Ontario were instrumental in ensuring Northern Ontario is included in the regulation."

The FONOM Board would like to thank AMO's Board and Staff for the advocacy on this file on behalf of our members. Monika Turner, Dave Gordon, and Amber Crawford have worked tirelessly on this issue with Stewards and the Government, along with FONOM's own Councillor Mac Bain.

Some of the highlights of the Regulation are:

- Staggered transition from municipalities from 2023 to 2025
- Expanding collection to all communities outside the Far North by 2026;
- Standardizes what can be recycled across Ontario;
- Includes municipalities under 5,000 population
- Accepting common single-use and packaging-like products such as paper and plastic cups, foils, trays, bags, and boxes sold for home use;
- Collecting single-use items that are distributed or sold to consume food and beverage products, like stir sticks, straws, cutlery, and plates;

615 Hardy Street North Bay, ON P1B 8S2

Tel: (705) 478-7672

Email: fonom.info@gmail.com

Website: www.fonom.org

| | |
|----------------------|------------|
| DATE OF COUNCIL MTG. | June 15/21 |
| AGENDA ITEM # | 13.2 |

FONOM

Federation of Northern Ontario Municipalities

- Expanding services to more facilities such as apartment buildings, municipally run or non-profit long-term care homes and retirement homes, and schools;
- Expanding collection to more parks, playgrounds, and transit stations, more than tripling the number of public space recycling bins funded under the current program so there are more opportunities to recycle at home and on the go.
- Ensures existing deposit return programs such as The Beer Store will continue.

FONOM is an association of some 110 districts/municipalities/cities/towns in northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and to strive for improved legislation respecting local government in the north. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.

Sincerely



President Danny Whalen
705-622-2479

Municipality of Powassan A/P Preliminary Cheque Run (Council Approval Report)

| Vendor | InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance |
|---------------------------------|--|-------------------------------------|-------------|-------------|-------------|--------------|----------------|----------------------|-------------|---------------|
| GENERAL GOVERNMENT | | | | | | | | | | |
| 8848 | MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9 | | | | | | | | | |
| PR1065 | 05/03/21 | Payroll from 4/18/2021 to 5/1/2021 | 05/03/21 | \$1,191.72 | \$1,191.72 | | 10-10-33320 | A/P EHT | \$0.00 | \$731.68 |
| PR1066 | 05/17/21 | Payroll from 5/2/2021 to 5/15/2021 | 05/17/21 | \$1,143.17 | \$1,143.17 | | 10-10-33320 | A/P EHT | \$0.00 | \$731.68 |
| PR1067 | 05/31/21 | Payroll from 5/16/2021 to 5/29/2021 | 05/31/21 | \$1,235.52 | \$1,235.52 | | 10-10-33320 | A/P EHT | \$0.00 | \$731.68 |
| 8890 | NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1 | | | | | | | | | |
| 139571 | 05/31/21 | MAT RENTALS | 05/31/21 | \$5.40 | \$5.40 | | 10-10-61753 | 250 CLARK-BUILDING | \$0.00 | (\$10,501.83) |
| 8903 | OMERS, EY TOWER, 900-100 ADELAIDE ST W, TORONTO, ON, M5H 0E2 | | | | | | | | | |
| PR1065 | 05/03/21 | Payroll from 4/18/2021 to 5/1/2021 | 05/03/21 | \$10,132.86 | \$10,132.86 | | 10-10-33310 | A/P OMERS | \$0.00 | (\$16,714.44) |
| PR1066 | 05/17/21 | Payroll from 5/2/2021 to 5/15/2021 | 05/17/21 | \$9,752.14 | \$9,752.14 | | 10-10-33310 | A/P OMERS | \$0.00 | (\$16,714.44) |
| PR1067 | 05/31/21 | Payroll from 5/16/2021 to 5/29/2021 | 05/31/21 | \$9,721.34 | \$9,721.34 | | 10-10-33310 | A/P OMERS | \$0.00 | (\$16,714.44) |
| 9040 | WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3 | | | | | | | | | |
| PR1065 | 05/03/21 | Payroll from 4/18/2021 to 5/1/2021 | 05/03/21 | \$1,984.86 | \$1,984.86 | | 10-10-33330 | A/P WSIB | \$0.00 | (\$1,505.43) |
| PR1066 | 05/17/21 | Payroll from 5/2/2021 to 5/15/2021 | 05/17/21 | \$1,901.97 | \$1,901.97 | | 10-10-33330 | A/P WSIB | \$0.00 | (\$1,505.43) |
| PR1067 | 05/31/21 | Payroll from 5/16/2021 to 5/29/2021 | 05/31/21 | \$2,059.67 | \$2,059.67 | | 10-10-33330 | A/P WSIB | \$0.00 | (\$1,505.43) |
| 9080 | RECEIVER GENERAL - PAYROLL DEDUCTIONS, . . . | | | | | | | | | |
| PR1067 | 05/31/21 | Payroll from 5/16/2021 to 5/29/2021 | 05/31/21 | \$7,062.05 | \$7,062.05 | | 10-10-33200 | A/P FIT | \$0.00 | (\$10,393.70) |
| PR1067 | 05/31/21 | Payroll from 5/16/2021 to 5/29/2021 | 05/31/21 | \$3,134.48 | \$3,134.48 | | 10-10-33210 | A/P PIT | \$0.00 | (\$4,741.51) |
| PR1067 | 05/31/21 | Payroll from 5/16/2021 to 5/29/2021 | 05/31/21 | \$2,328.68 | \$2,328.68 | | 10-10-33220 | A/P EI | \$0.00 | (\$3,790.34) |
| PR1067 | 05/31/21 | Payroll from 5/16/2021 to 5/29/2021 | 05/31/21 | \$6,156.84 | \$6,156.84 | | 10-10-33230 | A/P CPP | \$0.00 | (\$9,032.72) |
| 9121 | SHELLEY BASTAIN, 2089 MAPLE HILL RD, POWASSAN, ON, P0H 1Z0 | | | | | | | | | |
| 354 | 05/31/21 | OFFICE CLEANING | 05/31/21 | \$610.56 | \$610.56 | | 10-10-61640 | OFFICE & EQUIPMENT | \$10,000.00 | \$7,924.09 |
| 10030 | MINISTER OF FINANCE, PO BOX 4600, 189 RED RIVER ROAD, THUNDER BAY, ON, P7B6L8 | | | | | | | | | |
| may 31 2021 | 05/31/21 | MARRIGE LICENCE FORMS | 05/31/21 | \$1,200.00 | \$1,200.00 | | 10-10-61545 | MARRIAGE LICENCING & | \$1,200.00 | \$0.00 |
| Total GENERAL GOVERNMENT | | | | | | | | | | |
| 250 CLARK | | | | | | | | | | |
| 8890 | NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1 | | | | | | | | | |
| 139571 | 05/31/21 | MAT RENTALS | 05/31/21 | \$48.62 | \$48.62 | | 10-12-61525 | 250 CLARK-JANITORIAL | \$20,000.00 | \$17,730.96 |
| 9123 | MARKUS WAND, RR # 4, POWASSAN, ON, P0H 1Z0 | | | | | | | | | |
| FATHERS DAY | 05/31/21 | FATHERS DAY GIFT BAGS SAUSAGES | 05/31/21 | \$480.00 | \$480.00 | | 10-12-61754 | 250 CLARK-PROGRAM | \$7,500.00 | \$1,940.83 |
| 9974 | RUTH LAGASSIE, . . . | | | | | | | | | |
| FATHERS DAY | 05/31/21 | FATHERS DAY GIFT BAGS BUTTER TARTS | 05/31/21 | \$420.00 | \$420.00 | | 10-12-61754 | 250 CLARK-PROGRAM | \$7,500.00 | \$1,940.83 |
| 10432 | THE ORIGINAL BUG SHIRT COMPANY, P.O. BOX 280, POWASSAN, ON, P0H 1Z0 | | | | | | | | | |
| FATHERS DAY | 05/31/21 | FATHERS DAY GIFT BAGS | 05/31/21 | \$600.00 | \$600.00 | | 10-12-61754 | 250 CLARK-PROGRAM | \$7,500.00 | \$1,940.83 |

A/P Preliminary Cheque Run

(Council Approval Report)

| InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance |
|-----------------|--|-------------|----------|-------------|--------------|----------------|---------------------|-------------|-------------|
| 10501 | ALGONQUIN SEWING DESIGN STUDIO, 100 MAIN ST, BOX 473, SUNDRIDGE, ON, FATHERS DAY | 05/31/21 | 05/31/21 | \$486.29 | \$486.29 | 10-12-61754 | 250 CLARK-PROGRAM | \$7,500.00 | \$1,940.83 |
| 10505 | STACEY MCCREADY, , , , FATHERS DAY | 05/31/21 | 05/31/21 | \$1,050.00 | \$1,050.00 | 10-12-61754 | 250 CLARK-PROGRAM | \$7,500.00 | \$1,940.83 |
| 10506 | SUGARSTONE FARM, , , , FATHER DAY | 05/31/21 | 05/31/21 | \$570.00 | \$570.00 | 10-12-61754 | 250 CLARK-PROGRAM | \$7,500.00 | \$1,940.83 |
| 10507 | DUAL RILL FARMS, , , , FATHERS DAY | 05/31/21 | 05/31/21 | \$540.00 | \$540.00 | 10-12-61754 | 250 CLARK-PROGRAM | \$7,500.00 | \$1,940.83 |
| Total 250 CLARK | | | | | | | | | |

FIRE DEPARTMENT

FIRE DEPARTMENT

| | | | | | | | | | |
|-----------------------|--|----------|----------|----------|----------|-------------|------------------------|--------|---------------|
| 8792 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 | 05/31/21 | 05/31/21 | \$50.19 | \$50.19 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$16,091.08) |
| 200058393361 | 621 05/31/21 FIRE DEPT.-OPERATIONS | 05/31/21 | 05/31/21 | \$177.62 | \$177.62 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$16,091.08) |
| 200095870626 | 621 05/31/21 FIRE DEPT.-OPERATIONS | 05/31/21 | 05/31/21 | \$334.14 | \$334.14 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$16,091.08) |
| 200233599007621 | 05/31/21 FIRE DEPT.-OPERATIONS | 05/31/21 | 05/31/21 | \$561.95 | \$561.95 | | | | |
| 8890 | NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1 | 05/31/21 | 05/31/21 | \$17.55 | \$17.55 | 10-15-62010 | FIRE DEPT.-MAINTENANCE | \$0.00 | (\$7,436.69) |
| 138913 | 05/31/21 MAT RENTAL | 05/31/21 | 05/31/21 | \$17.55 | \$17.55 | 10-15-62010 | FIRE DEPT.-MAINTENANCE | \$0.00 | (\$7,436.69) |
| 139572 | 05/31/21 MAT RENTAL | 05/31/21 | 05/31/21 | \$35.10 | \$35.10 | | | | |
| 9040 | WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3 | 05/31/21 | 05/31/21 | \$927.15 | \$927.15 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$16,091.08) |
| MAY 2021 | 05/31/21 WSIB FIRE DEPT | 05/31/21 | 05/31/21 | \$927.15 | \$927.15 | | | | |
| Total FIRE DEPARTMENT | | | | | | | | | |

PUBLIC WORKS

| | | | | | | | | | |
|--------------|--|----------|----------|-------------|-------------|-------------|--------------------|--------|---------------|
| 8751 | EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0 | 05/31/21 | 05/31/21 | \$35,616.00 | \$35,616.00 | 10-20-63320 | HARDTOP | \$0.00 | \$0.00 |
| 5565 | 05/31/21 STREET SWEEPING | 05/31/21 | 05/31/21 | \$35,616.00 | \$35,616.00 | | | | |
| 8763 | G.F. PRESTON SALES & SERVICE, BOX 540, SUNDRIDGE , ON, P0A 1Z0 | 05/31/21 | 05/31/21 | \$21.61 | \$21.61 | 10-20-63740 | LAWN EQUIPMENT- | \$0.00 | (\$2,111.20) |
| 94403 | 05/31/21 TRIMMER LINE | 05/31/21 | 05/31/21 | \$21.61 | \$21.61 | | | | |
| 8792 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 | 05/31/21 | 05/31/21 | \$145.47 | \$145.47 | 10-20-63062 | PUBLIC WORKS BLDGS | \$0.00 | (\$5,640.52) |
| 200031148485 | 621 05/31/21 PUBLIC WORKS BLDGS UTILITIES | 05/31/21 | 05/31/21 | \$27.57 | \$27.57 | 10-20-63062 | PUBLIC WORKS BLDGS | \$0.00 | (\$5,640.52) |
| 200067996361 | 621 05/31/21 PUBLIC WORKS BLDGS UTILITIES | 05/31/21 | 05/31/21 | \$83.97 | \$83.97 | 10-20-63062 | PUBLIC WORKS BLDGS | \$0.00 | (\$5,640.52) |
| 200118558926 | 621 05/31/21 PUBLIC WORKS BLDGS UTILITIES | 05/31/21 | 05/31/21 | \$257.01 | \$257.01 | | | | |
| 8806 | JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1 | 05/31/21 | 05/31/21 | \$278.06 | \$278.06 | 10-20-63505 | 2014 FREIGHTLINER- | \$0.00 | (\$6,528.25) |
| 569795 | 05/31/21 FUEL FOR 2014 FREIGHTLINER | 05/31/21 | 05/31/21 | \$278.06 | \$278.06 | 10-20-63520 | 2011 FREIGHTLINER- | \$0.00 | (\$10,111.94) |
| 569795 | 05/31/21 FUEL FOR 2011 FREIGHTLINER | 05/31/21 | 05/31/21 | \$175.13 | \$175.13 | 10-20-63540 | 2014 GMC - | \$0.00 | (\$2,299.32) |
| 569797 | 05/31/21 2014 CHEV FUEL | 05/31/21 | 05/31/21 | \$136.40 | \$136.40 | 10-20-63540 | 2014 GMC - | \$0.00 | (\$2,299.32) |
| 570001 | 05/31/21 2014 CHEV FUEL | 05/31/21 | 05/31/21 | \$278.04 | \$278.04 | 10-20-63560 | 2013 FREIGHTLINER | \$0.00 | (\$6,810.24) |
| 569795 | 05/31/21 FUEL FOR 2013 FREIGHTLINER | 05/31/21 | 05/31/21 | | | | | | |

Total PUBLIC WORKS

ENVIRONMENT

A/P Preliminary Cheque Run (Council Approval Report)

| InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance |
|---|---|-------------|----------|-------------|--------------|----------------|---------------------|-------------|--------------|
| 10089 | HELIX, P.O. BOX 343, CALLANDER, ON, P0H1H0 | | | | | | | | |
| 10539 | 05/31/21 LANDFILL SIGNS | | 05/31/21 | \$319.10 | \$319.10 | 10-25-64910 | LANDFILL SITE- | \$0.00 | (\$2,534.02) |
| Total ENVIRONMENT | | | | | | | | | |
| | | | | | \$319.10 | | | | |
| | | | | | \$16,379.19 | | | | |
| WATER | | | | | | | | | |
| 8792 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 | | 05/31/21 | \$70.92 | \$70.92 | 10-30-64530 | WATER DISTRIBUTION- | \$0.00 | (\$3,571.29) |
| 200025335054 | 621 05/31/21 WATER DISTRIBUTION-MAT/SUPPLIES | | 05/31/21 | | \$70.92 | | | | |
| Total WATER | | | | | | | | | |
| | | | | | \$70.92 | | | | |
| RECREATION | | | | | | | | | |
| 8792 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 | | 05/31/21 | \$111.65 | \$111.65 | 10-55-67410 | SHCC-MAT/SUPPLIES | \$0.00 | (\$1,600.62) |
| 200096240842 | 621 05/31/21 SHCC-MAT/SUPPLIES HYDRO | | 05/31/21 | | \$111.65 | | | | |
| PLANNING & DEVELOPMENT | | | | | | | | | |
| 9477 | PLANScape, 104 KIMBERLEY AVE, BRACEBRIDGE, ON, P1L 1Z8 | | 05/31/21 | \$585.12 | \$585.12 | 10-70-68005 | PLANNING | \$0.00 | (\$154.32) |
| 473668 | 05/31/21 ADMIN SERVICES | | 05/31/21 | | \$585.12 | | | | |
| 9658 | JEFF KMITTH, P.O. BOX 22, TROUT CREEK, ON, P0H 2L0 | | 05/31/21 | \$350.25 | \$350.25 | 10-70-58000 | PLANNING FEES | \$0.00 | (\$6,700.00) |
| MAY 312021 | 05/31/21 PLANNING FEE REFUND | | 05/31/21 | | \$350.25 | | | | |
| Total PLANNING & DEVELOPMENT | | | | | | | | | |
| | | | | | \$935.37 | | | | |
| TROUT CREEK COMMUNITY CENTRE | | | | | | | | | |
| 8792 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 | | 05/31/21 | \$406.46 | \$406.46 | 10-75-61610 | HYDRO | \$0.00 | (\$6,795.18) |
| 200109358575 | 621 05/31/21 HYDRO | | 05/31/21 | | \$406.46 | | | | |
| 8862 | MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4 | | 05/31/21 | \$10.18 | \$10.18 | 10-75-61800 | SUPPLIES | \$0.00 | (\$367.41) |
| 1024798 | 05/31/21 PROPANE | | 05/31/21 | | \$10.18 | | | | |
| Total TROUT CREEK COMMUNITY CENTRE | | | | | | | | | |
| | | | | | \$416.64 | | | | |
| CEMETERIES | | | | | | | | | |
| 8792 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 | | 05/31/21 | \$29.62 | \$29.62 | 10-85-65110 | CEMETRY-SERVICE- | \$0.00 | (\$114.11) |
| 200212441081 | 621 05/31/21 CEMETRY-HYDRO | | 05/31/21 | | \$29.62 | | | | |
| Total CEMETERIES | | | | | | | | | |
| | | | | | \$29.62 | | | | |
| Total Bills To Pay: | | | | | | | | | |
| | | | | | \$131,459.15 | | | | |

| Vendor | InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance |
|---------------------------------|-----------------|--|-------------|----------|-------------|--------------|----------------|-----------------------|--------------|---------------|
| GENERAL GOVERNMENT | | | | | | | | | | |
| | 8972 | RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA | | 06/09/21 | ON, L3V 6J3 | | | | | |
| | 73-104-067 | 06/09/21 LEGAL ADVICE | | | \$361.38 | \$361.38 | 10-10-61560 | AUDIT & LEGAL | \$20,000.00 | \$7,628.20 |
| | | | | | | \$401.30 | | | | |
| | 8975 | SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 | | | | | | | | |
| | LIBMAY21 | 06/08/21 MAY LIB VISA | | 06/08/21 | \$878.78 | \$878.78 | 10-10-24600 | A/R LIBRARY BOARD | \$0.00 | (\$9,361.66) |
| | KHMAV21 | 06/08/21 FACEBOOK - ADS FOR SR PROGRAMMING | | 06/10/21 | \$200.00 | \$200.00 | 10-10-51950 | PROVINCE OF ONTARIO | \$606,111.00 | \$525,688.60 |
| | KHMAV212 | 06/08/21 FACEBOOK ADS - SR GRANT | | 06/10/21 | \$23.49 | \$23.49 | 10-10-51950 | PROVINCE OF ONTARIO | \$606,111.00 | \$525,688.60 |
| | LMMAV212 | 06/08/21 AMAZON - MASKS FOR RECEPTION | | 06/08/21 | \$15.45 | \$15.45 | 10-10-61540 | OFFICE SUPPLIES | \$20,000.00 | \$10,382.77 |
| | KBMAY212 | 06/08/21 CAMADA POST - TAX SALE LETTERS | | 06/20/21 | \$22.02 | \$22.02 | 10-10-61600 | POSTAGE/COURIER/COPI | \$25,000.00 | \$18,280.82 |
| | | | | | | \$1,345.31 | | | | |
| | 9720 | TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4 | | | | | | | | |
| | 2021026 | 06/09/21 COMPUTER CONSULTING | | 06/09/21 | \$4,172.16 | \$4,172.16 | 10-10-61570 | COMPUTERS | \$70,000.00 | \$30,985.66 |
| | | | | | | \$4,633.00 | | | | |
| | 9768 | OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1 | | | | | | | | |
| | 1832927-1 | 06/09/21 PAPER | | 06/09/21 | \$21.16 | \$21.16 | 10-10-61540 | OFFICE SUPPLIES | \$20,000.00 | \$10,382.77 |
| | | | | | | \$23.50 | | | | |
| | 9798 | DE LAGE LANDEN, C/O T4557 PO BOX 4557 STN A, TORONTO, ON, M5W 0K1 | | | | | | | | |
| | 8046970 | 06/09/21 POSTAGE/COURIER/COPIER | | | \$146.53 | \$146.53 | 10-10-61600 | POSTAGE/COURIER/COPI | \$25,000.00 | \$18,280.82 |
| | | | | | | \$162.72 | | | | |
| | 10236 | XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5 | | | | | | | | |
| | 57579985 | 06/09/21 PER COPY CHARGE | | 06/09/21 | \$104.10 | \$104.10 | 10-10-61600 | POSTAGE/COURIER/COPI | \$25,000.00 | \$18,280.82 |
| | | | | | | \$115.60 | | | | |
| | 10447 | AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4 | | | | | | | | |
| | 1346095 | 06/09/21 HST recoverable | | 06/09/21 | \$68.42 | \$68.42 | 10-10-24125 | A/R HST 8% (6.24) | \$0.00 | (\$20,039.73) |
| | 1346095 | 06/09/21 AIR COND REPAIRS | | 06/09/21 | \$1,115.77 | \$1,115.77 | 10-10-61640 | OFFICE & EQUIPMENT | \$10,000.00 | \$7,313.53 |
| | | | | | | \$1,293.61 | | | | |
| | | | | | | \$8,563.02 | | | | |
| Total GENERAL GOVERNMENT | | | | | | | | | | |
| 250 CLARK | | | | | | | | | | |
| | 9758 | BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9 | | | | | | | | |
| | 845520060023063 | 06/09/21 BELL TV - FITNESS CENTRE | | 06/09/21 | \$114.32 | \$114.32 | 10-12-61757 | FITNESS CENTRE@250 | \$8,000.00 | \$7,162.57 |
| | | | | | | \$114.32 | | | | |
| | | | | | | \$114.32 | | | | |
| Total 250 CLARK | | | | | | | | | | |
| FIRE DEPARTMENT | | | | | | | | | | |
| | 8975 | SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 | | | | | | | | |
| | BCMAY21 | 06/08/21 APPLE - BC CLOUD STORAGE | | 06/10/21 | \$1.46 | \$1.46 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$17,580.18) |
| | BCMAY212 | 06/08/21 BC - AMAZON MEMBERSHIP | | 06/10/21 | \$9.03 | \$9.03 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$17,580.18) |
| | BMMAV21 | 06/08/21 NO FRILLS - WATER | | 06/08/21 | \$11.82 | \$11.82 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$17,580.18) |
| | LMMAV21 | 06/08/21 BEST SAFETY TRAINING - HEALTH AND SAFETY BM | | 06/08/21 | \$114.47 | \$114.47 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$17,580.18) |
| | BMMAV212 | 06/08/21 CDN TIRE - AIR COMPRESSOR | | 06/08/21 | \$783.54 | \$783.54 | 10-15-62070 | CAPITAL FIRE | \$0.00 | \$0.00 |
| | | | | | | \$920.32 | | | | |

A/P Preliminary Uneque Kun **(Council Approval Report)**

| InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance |
|------------------------------|----------|--|----------|-------------|--------------|----------------|------------------------|-------------|---------------|
| 9030 510444 621 | 06/09/21 | VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8 TCCC INTERNET | 06/09/21 | \$61.04 | \$61.04 | 10-15-62040 | FIRE DEPT -EQUIPMENT | \$0.00 | (\$5,950.62) |
| 9059 7057235253 621 | 06/09/21 | BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 TC FIRE HALL PHONE | 06/09/21 | \$81.34 | \$81.34 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$17,580.18) |
| 9867 178 | 06/09/21 | BATEMAN'S FIT TESTING, 69 FRONT ST, NIPISSING, ON, P0H 1W0 FIT TESTING | 06/09/21 | \$381.60 | \$381.60 | 10-15-62020 | FIRE DEPT.-OPERATIONS | \$0.00 | (\$17,580.18) |
| 10035 22050 | 06/09/21 | TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3 TEST GAS DETECTION SYSTEM IN HALL | 06/09/21 | \$610.56 | \$610.56 | 10-15-62010 | FIRE DEPT.-MAINTENANCE | \$0.00 | (\$7,471.79) |
| 10509 166775 | 06/09/21 | PROFLEETCARE MUSKOKA, 190 FERGUSON RD, P.O. BOX 108, BURKS FALLS, ON, P0A 1C0 UNDER COATING TC TRUCKS | 06/09/21 | \$361.60 | \$361.60 | 10-15-62030 | FIRE DEPT.-TRUCKS | \$0.00 | (\$2,692.21) |
| Total FIRE DEPARTMENT | | | | | | | | | \$2,416.46 |
| PUBLIC WORKS | | | | | | | | | |
| 8792 200066782851 621 | 06/09/21 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 STREET LIGHTING-HYDRO | 06/09/21 | \$1,236.97 | \$1,236.97 | 10-20-63020 | STREET LIGHTING-HYDRO | \$0.00 | (\$4,603.67) |
| 8912 26266 | 06/09/21 | OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0 WATER AND CREAM | 06/09/21 | \$65.96 | \$65.96 | 10-20-63065 | PUBLIC WORKS MAT & | \$0.00 | (\$1,853.87) |
| 8975 LM MAY21 | 06/08/21 | SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 BEST SAFETY TRAINING - HEALTH AND SAFETY - TT BS | 06/08/21 | \$343.44 | \$343.44 | 10-20-63040 | TRAINING & | \$0.00 | (\$1,618.01) |
| STMAY212 | 06/08/21 | CANADORE COLLEGE - Z ENDORSEMENT - J. LOXTON | 06/08/21 | \$348.00 | \$348.00 | 10-20-63040 | TRAINING & | \$0.00 | (\$1,618.01) |
| STMAY21 | 06/08/21 | CLOUD STORAGE - ST | 06/08/21 | \$1.46 | \$1.46 | 10-20-63060 | PUBLIC WORKS- | \$0.00 | (\$22,341.73) |
| 8982 1184170 | 06/09/21 | SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY , ON, P1A 4M5 TOWER RENTAL | 06/09/21 | \$317.49 | \$317.49 | 10-20-63060 | PUBLIC WORKS- | \$0.00 | (\$22,341.73) |
| 10220 8494496 | 06/09/21 | ULINE CANADA CORPORATION, BOX 3500, RPO STREETSVILLE, MISSISSAUGA, ON, L5M 0S8 SAFETY EQUIPMENT | 06/09/21 | \$1,238.18 | \$1,238.18 | 10-20-63070 | PUBLIC WORKS-SAFETY | \$0.00 | (\$87.93) |
| 10509 166774 166774 | 06/09/21 | PROFLEETCARE MUSKOKA, 190 FERGUSON RD, P.O. BOX 108, BURKS FALLS, ON, P0A 1C0 UNDERCOATING | 06/09/21 | \$228.96 | \$228.96 | 10-20-63505 | 2014 FREIGHTLINER- | \$0.00 | (\$6,806.31) |
| | 06/09/21 | UNDERCOATING | 06/09/21 | \$498.62 | \$498.62 | 10-20-63780 | 2014 FREIGHTLINER- | \$0.00 | (\$1,792.76) |
| Total PUBLIC WORKS | | | | | | | | | \$4,279.08 |

| InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance |
|-----------------------------------|----------|--|----------------------|-------------------|--------------|----------------------------|---|------------------|--------------------------|
| <u>ENVIRONMENT</u> | | | | | | | | | |
| 10509 166774 | 06/09/21 | PROFLEETCARE MUSKOKA, 190 FERGUSON RD, P.O. BOX 108, BURKS FALLS, ON, P0A 1C0 UNDERCOATING | 06/09/21 | \$178.08 | | 10-25-64830 | GARBAGE VEHICLE | \$0.00 | (\$12,886.58) |
| Total ENVIRONMENT | | | | | | | | | |
| <u>WATER</u> | | | | | | | | | |
| 8907 12034 | 06/09/21 | ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST. WATER SERVICE | 06/09/21 | \$8,541.25 | | 10-30-64720 | WATER-OCWA | \$0.00 | (\$42,706.25) |
| 8945 447682214 | 06/09/21 | PUROLATOR COURIER LIMITED, P.O. BOX 4800 STATION MAIN, CONCORD, ON, L4K 0K1 RETURN WATER METERS | 06/09/21 | \$86.75 | | 10-30-64530 | WATER DISTRIBUTION- | \$0.00 | (\$3,642.21) |
| 9030 510444 621 | 06/09/21 | VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8 INTERNET | 06/09/21 | \$76.31 | | 10-30-64510 | WATER PUMPHOUSE- | \$0.00 | (\$9,181.14) |
| Total WATER | | | | | | | | | |
| <u>SEWER</u> | | | | | | | | | |
| 8907 12034 | 06/09/21 | ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST. WWT LAGOON | 06/09/21 | \$5,399.75 | | 10-40-64120 | SEWERS-OCWA | \$0.00 | (\$26,998.75) |
| Total SEWER | | | | | | | | | |
| <u>BUILDING DEPARTMENT</u> | | | | | | | | | |
| 8975 MMMAY21 KHMAY213 | 06/08/21 | SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 CLOUD STORAGE - MM GARLANDS - MUN VEHICLE FUEL | 06/21/21 06/08/21 | \$1.46 \$48.00 | | 10-45-62710 10-45-62715 | BUILDING INSPECTOR- CBO/BYLAW/PROP STD | \$0.00 \$0.00 | (\$415.17) (\$989.18) |
| Total BUILDING DEPARTMENT | | | | | | | | | |
| <u>RECREATION</u> | | | | | | | | | |
| 8975 MHMAY213 | 06/08/21 | SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 RIP & STITCH - POOL CANOPY REPAIR | 06/10/21 | \$650.00 | | 10-55-67110 | POOL-MATERIAL & | \$0.00 | (\$484.80) |
| Total RECREATION | | | | | | | | | |
| <u>HEALTH SERVICES</u> | | | | | | | | | |
| 8745 2021 2N Q | 06/09/21 | EASTHOLME, BOX 400, POWASSAN , ON, P0H 1Z0 2 ND QUARTER | 06/09/21 | \$28,166.00 | | 10-60-66200 | EASTHOLME LEVY | \$0.00 | (\$38,408.00) |

A/R Preliminary Cheque Run
(Council Approval Report)

| Invoice Number | Vendor | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance |
|--|---|----------|-------------------------------|----------|-------------|--------------|----------------|---------------------|-------------|---------------|
| 8886 | NORTH BAY PARRY SOUND DIST. HEALTH UNIT, 345 OAK ST W, NORTH BAY, ON, P1B 2T2 | 06/09/21 | HEALTH UNIT | 06/09/21 | \$35,620.33 | \$35,620.33 | 10-60-65000 | HEALTH UNIT | \$0.00 | (\$35,620.32) |
| 2021 LEVY 2 OF 3 | 06/09/21 ANNUAL LEVY 2 OF 3 PAYMENTS | | | | | \$35,620.33 | | | | |
| 9007 | TOWN OF PARRY SOUND, 52 SEQUIN STREET, PARRY SOUND, ON, P2A 1B4 | 06/09/21 | 2 DN QUARTER 2021 LEVY | 06/09/21 | \$25,814.73 | \$25,814.73 | 10-60-65220 | LAND AMBULANCE | \$0.00 | (\$25,814.73) |
| 20363 | | | | | | \$25,814.73 | | | | |
| | | | | | | \$89,601.06 | | | | |
| Total HEALTH SERVICES | | | | | | | | | | |
| <u>HISTORICAL & CULTURE</u> | | | | | | | | | | |
| 9059 | BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 | 06/09/21 | PHONE BILL TROUT CREEK SENIOR | 06/09/21 | \$64.01 | \$64.01 | 10-55-66030 | TROUT CREEK SENIOR | \$0.00 | (\$318.47) |
| 70572345606 621 | FRIENDSHIP HALL | | | | | \$64.01 | | | | |
| | | | | | | \$64.01 | | | | |
| Total HISTORICAL & CULTURE | | | | | | | | | | |
| <u>PLANNING & DEVELOPMENT</u> | | | | | | | | | | |
| 10398 | TOWNSHIP OF ARMOUR, 56 ONTARIO STREET, BOX 533, BURK'S FALLS, ON, P0A 1C0 | 06/09/21 | | 06/09/21 | \$2,500.00 | \$2,500.00 | 10-70-68040 | ECONOMIC | \$0.00 | (\$5,000.00) |
| ARM 21-55 | 06/09/21 2 ND QUARTER | | | | | \$2,500.00 | | | | |
| | | | | | | \$2,500.00 | | | | |
| Total PLANNING & DEVELOPMENT | | | | | | | | | | |
| <u>TROUT CREEK COMMUNITY CENTRE</u> | | | | | | | | | | |
| 8792 | HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 | 06/09/21 | | 06/09/21 | \$620.14 | \$620.14 | 10-75-61610 | HYDRO | \$0.00 | (\$7,201.64) |
| 200116322165 621 | 06/09/21 HYDRO | | | | | \$620.14 | | | | |
| 9030 | VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8 | 06/09/21 | | 06/09/21 | \$80.00 | \$80.00 | 10-75-61550 | TELEPHONE & FAX & | \$0.00 | (\$740.64) |
| 510444 621 | 06/09/21 INTERNET | | | | | \$80.00 | | | | |
| 9059 | BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 | 06/09/21 | | 06/09/21 | \$59.90 | \$59.90 | 10-75-61550 | TELEPHONE & FAX & | \$0.00 | (\$740.64) |
| 7057235372 621 | 06/09/21 TELEPHONE & FAX | | | | | \$59.90 | | | | |
| 9653 | PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0 | 06/09/21 | | 06/09/21 | \$203.21 | \$203.21 | 10-75-61820 | MAINTENANCE | \$0.00 | (\$2,826.57) |
| 19757 | 06/09/21 REPAIR WATER LEAK | | | | | \$203.21 | | | | |
| 9925 | SHAW DIRECT SATELLITE, PO BOX 2530 STN M, CALGARY, AB, T2P 0C2 | 06/09/21 | | 06/09/21 | \$66.13 | \$66.13 | 10-75-61800 | SUPPLIES | \$0.00 | (\$377.59) |
| 20023688039 621 | 06/09/21 SUPPLIES | | | | | \$66.13 | | | | |
| | | | | | | \$1,029.38 | | | | |
| Total TROUT CREEK COMMUNITY CENTRE | | | | | | | | | | |

Municipality of Powassan
A/P Preliminary Cheque Run

(Council Approval Report)

| InvoiceNumber | Date | Description | Due Date | Invoice Amt | Approved Amt | Account Number | Account Description | Budgeted \$ | YTD Balance |
|----------------------------|---|-------------|----------|-------------|--------------|----------------|---------------------|-------------|---------------|
| SPORTSPLEX | | | | | | | | | |
| 8975 | SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 | | | | | | | | |
| MHMAY21 | 06/08/21 HP INSTANT INK CARTRIDGE | | 06/10/21 | \$5.99 | \$5.99 | 10-80-61555 | OFFICE EXPENSES | \$0.00 | (\$2,649.48) |
| MHMAY212 | 06/08/21 BEST BUY CANADA - MICROSOFT 365 LICENSE06/10/21 | | | \$109.99 | \$109.99 | 10-80-61555 | OFFICE EXPENSES | \$0.00 | (\$2,649.48) |
| KBMAY21 | 06/08/21 SANDPIPER ENERGY - BOILER RENTAL | | 06/08/21 | \$166.25 | \$166.25 | 10-80-61945 | EQUIPMENT- SUPPLIES | \$0.00 | (\$722.17) |
| MHMAY214 | 06/08/21 MUSKOKA BREWERY | | 06/20/21 | \$212.30 | \$212.30 | 10-80-61982 | SPORTSPLEX BAR | \$0.00 | (\$219.30) |
| | | | | | \$494.53 | | | | |
| 10447 | AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4 | | | | | | | | |
| 1346080 | 06/09/21 DRESSING ROOM HRV | | 06/09/21 | \$420.00 | \$420.00 | 10-80-61940 | EQUIPMENT-REPAIRS & | \$0.00 | (\$295.09) |
| | | | | | \$420.00 | | | | |
| | | | | | \$914.53 | | | | |
| Total SPORTSPLEX | | | | | | | | | |
| CEMETERIES | | | | | | | | | |
| 10508 | BELLA MURRAY, , , , , | | | | | | | | |
| JUNE 9 2021 | 06/09/21 CEMETARY REFUND | | 06/09/21 | \$555.40 | \$555.40 | 10-85-56530 | CEMETERY SERVICE | \$0.00 | (\$10,981.18) |
| | | | | | \$555.40 | | | | |
| | | | | | \$555.40 | | | | |
| | | | | | \$125,118.86 | | | | |
| Total Bills To Pay: | | | | | | | | | |

